

TOWANDA TOWNSHIP

The Reorganization meeting for January 5th, 2026 was held at 10:00am at the Towanda Township Garage office at 53 Lindsey Road, Towanda PA 18848.

The meeting was called to order by Joe Snell, supervisor. Supervisors present were: Joseph Snell. and Wilma Lindsey. Also present were Ray Green Jr, roadmaster, and Lori Kepner, secretary-treasurer. There were no visitors present at the meeting. **Pledge to the Flag** was recited. At this time the supervisors had received the written resignation of Charlotte Sullivan as supervisor. It is with a sad heart that we accept her resignation. Charlotte had been a township supervisor for 37 years. She was a huge asset to the Township and Community and will be greatly missed. The board had discussed who to replace Charlotte's position. Joe Snell made a motion to appoint Raymond Green Jr as Township supervisor until the next municipal election. Wilma Lindsey seconded and all agreed. Raymond Green Jr, accepted the position.

Motion to appoint TEMPORARY CHAIRMAN as Joe Snell was made by Wilma Lindsey, seconded by Ray Green; all agreed.

Motion to appoint TEMPORARY SECRETARY as Lori Kepner was made by Joe Snell, seconded by Wilma Lindsey; all agreed.

Motion to NOMINATE the following Township officers was made by Wilma Lindsey, seconded by Ray Green: CHAIRMAN: Joe Snell, VICE-CHAIRMAN: Wilma Lindsey, MEMBER: Ray Green Jr; all agreed.

Motion to APPOINT SECRETARY/TREASURER as Lori Kepner with a 3% cost of living increase, \$20.60 an hour, was made by Joe Snell seconded by Wilma Lindsey and all agreed. This is a permanent part time position.

Motion to APPOINT OPEN RECORDS OFFICER as Lori Kepner was made by Joe Snell, seconded by Wilma Lindsey; all agreed.

Motion was made to APPOINT AN EMER. MANAGEMENT COORDINATOR who is the joint EMA Director with Towanda Borough was made by Joe Snell, seconded by Wilma Lindsey; all agreed.

Motion was made to APPOINT A ZONING OFFICER on an as needed basis by Joe Snell, seconded by Wilma Lindsey; all agreed.

Motion was made by Wilma Lindsey to pay NEW GENERAL LABORERS- part-time as needed basis at wages at a rate to be determined at the time of hire by the supervisors. GENERAL LABORERS TIME- part-time as needed basis at wages of \$16.90 per hour, ROAD MASTER- Ray Green at wages of \$31.83 per hour, and CDL DRIVERS- part-time on call basis at wages of \$22.00 per hour. Joe Snell seconded and all agreed.

Motion was made by Wilma Lindsey to suggest working supervisor's wages at \$18.95 per hour, and working supervisor/road master Ray Green Jr at \$31.83, Joe Snell seconded and all agreed. This Motion included appointing assistant secretary as Wilma Lindsey and Joe Snell as snow plowing labor and assistant treasurer.

Motion made by Joe Snell to establish the Treasurer's Bond at \$400,000.00, Wilma Lindsey seconded and all agreed.

Motion made by Wilma Lindsey to appoint Stiffler McGraw on an as needed basis as the Township Engineer. Joe Snell seconded and all agreed.

Motion made by Joe Snell to appoint CHAIRMAN OF THE VACANCY BOARD as Mike Welliver. Charlotte Sullivan seconded and all agreed.

Motion was made by Wilma Lindsey to APPOINT TMA representative, BC Airport Representative and Towanda Fire Department township representative as Joe Snell, Ray Green seconded and all agreed

Motion was made by Joe Snell to APPOINT CBPA REPRESENTATIVES according to the CBPA By-Laws. Wilma Lindsey seconded and all agreed. Ray Green will attend these meetings.

Joe Snell made a motion to authorize anyone of the board member and or Lori Kepner to attend and represent the Township at the COG Meetings. Wilma Lindsey seconded and all agreed. Meeting is the last Monday of each month 7:30pm at Troy Borough Hall

Motion was made by Joe Snell to APPOINT TOWNSHIP DEPOSITORIES as PLIGIT and CN BANK. Wilma Lindsey seconded and all agreed.

Motion was made by Joe Snell APPOINT SOLICITOR as Jonathan Foster at a rate of \$130.00 per hr. Wilma Lindsey seconded and all agreed.

Motion made by Joe Snell to APPOINT ZONING HEARING BOARD MEMBERS on an as needed basis as Paul Kreisler, Charles Strickland, and Jeff Innocenzo. Wilma Lindsey seconded and all agreed.

Motion made by Joe Snell to APPOINT FLOOD PLAIN MANAGEMENT as Code Inspections Inc. Wilma Lindsey seconded and all agreed. Joe Snell as motioned to APPOINT COG CONTRACT BUILDING CODE ENFORCEMENT OFFICER as Code Inspections Inc. Wilma Lindsey seconded and all agreed,

Motion made by Joe Snell to ESTABLISH TOWANDA TOWNSHIP GARAGE MUNICIPAL BUILDING 53 Lindsey Road, TOWANDA PA 18848 AS the LOCATION FOR THE 2026 TOWNSHIP MEETINGS WITH DATES SET FORTH AT December 2025 TOWNSHIP MEETING. All Regular Monthly Meetings are at 10:00AM and are open for all business. Wilma Lindsey seconded and all agreed

Motion made by Joe Snell to CERTIFY THE VOTING DELEGATE AT PSATS CONVENTION as either a supervisor, or township secretary who may act as voting delegate for Towanda Township. Wilma Lindsey seconded and all agreed.

Motion was made by Joe Snell to SET RATES FOR EQUIPMENT RENTAL rates as follows: Township

Operator pay is an additional cost:	Backhoe	\$95.00
	Lg. truck	\$85.00
	Sm truck	\$70.00
	Tar Buggy	\$45.00
	Stone rake	\$35.00
	Roller	\$75.00
	Tractor/mower	\$185.00

Wilma Lindsey seconded and all agreed. Motion made by Joe Snell to set the Contracted Snow removal rate for the Township Side Walk at \$250.00 per occurrence. Ray Green seconded and all agreed.

Motion made by Joe Snell to set the TAXES for Towanda Township as the following:

Real Estate:	3.48 mills
Special Fire tax:	2.91 mills
Real Estate Transfer	.5%
Earned Income	.5%

Wilma Lindsey seconded and all agreed.

The TOTAL MILES OF TOWNSHIP ROADS: 13.91

Joe Snell made a motion to SET MILAGE RATE at the Federal Rate of .725 per mile, Wilma Lindsey seconded and all agreed.

EVERYDAY BILLS TO BE PAID ARE TO BE PAID BEFORE LATE FEES ARE ASSESSED, Joe Snell made the motion, Wilma Lindsey seconded and all agreed. Joe Snell made the motion for the Township to continue to participate in the Township Pension Plan with a Township 3% contribution. Wilma Lindsey seconded and all agreed,

Motion made by Joe Snell to authorize the ROADFOREMAN to make purchases up to \$2000.00 with our prior approval from the board but will contact the secretary with the purchase information and invoice. Wilma Lindsey seconded and all agreed

Joe Snell made a motion to ESTABLISH 5 MINUTE LIMIT ON VISITORS TO BE HEARD DURING MEETINGS. Wilma Lindsey seconded and all agreed.

Holidays & Benefits TO BE DETERMINED IN EMPLOYEE MANUAL

OLD BUSINESS: There was no old business

CITIZENS TO BE HEARD: No citizens commented to be heard

Joe Snell motioned to adjourned at 10:15am.

