

January 2nd, 2024 **Reorganization Meeting Minutes**

The Supervisors of Towanda Township held their reorganization meeting of January 2nd, 2024 at the Township Municipal Garage Office at 53 Lindsey Road, Towanda PA 18848, at 10:00am the meeting was called to order and a motion was made to appoint Charlotte Sullivan temporary chairman and Lori Kepner temporary secretary by Joseph Snell, seconded by Wilma Lindsey and all agreed. Present at the meeting were Charlotte Sullivan, Joseph Snell, Wilma Lindsey, Lori Kepner, and Ray Green Jr. There was one visitors present, Daily Review.

OFFICERS: A motion was made by Joseph Snell to nominate Charlotte Sullivan as Chairman, Wilma Lindsey as Vice Chairman and Joseph Snell as member, seconded by Wilma Lindsey, all agreed.

Joseph Snell made a motion to appoint secretary/treasurer, Lori Kepner with a cost of living increase of 3% with a rate of \$19.70 per hour. Wilma Lindsey seconded the motion and all agreed.

Joseph Snell made a motion to appoint Lori Kepner as our Open Records Officer, Wilma Lindsey seconded the motion and all agreed.

Joseph Snell made a motion to appoint Patti Tuttle as our Emergency Management Coordinator, Wilma Lindsey seconded and all agreed. We share our EMA Coordinator with Towanda Borough and this is a contracted rate for services.

Charlotte Sullivan made a motion to appoint Joseph Snell as representative for the TMA board, Fire Board, the BC Airport and our representative for the Bradford County Trail. Wilma Lindsey seconded the motion and all agreed.

Joseph Snell made a motion to appoint Ray Green Jr. as Road master with his new rate at \$30.00 per hour. Pay rate is in lieu of not receiving health insurance. Wilma Lindsey seconded and all agreed.

Joseph Snell made a motion to increase employee's wages to: CDL Driver- \$22.60 on call only, General Laborer(time summer workers) \$16.40. All wages for new hires will be at the discretion of the board of supervisors, depending on experience etc., but will start no less than \$14.60 an hour. Wilma Lindsey seconded the motion and all agreed.

Joseph Snell made a motion that the recommended wages for the working supervisors to our auditors be as follows: Joseph Snell, Wilma Lindsey and Charlotte Sullivan will receive a rate of \$18.40 per hour as a working supervisor. Wilma Lindsey seconded and all agreed.

Joseph Snell made a motion to establish the treasurers bond at \$400,000.00, Wilma Lindsey seconded the motion and all agreed.

The board will hire an engineer on an as needed basis, Joseph Snell made this motion, Charlotte Sullivan seconded the motion and all agreed. We typically use Stiffler McGraw.

Joseph Snell made a motion to appoint Mike Welliver as Chairman of the Vacancy Board. Wilma Lindsey seconded and all agreed.

Joseph Snell made a motion to appoint Charlotte Sullivan as the CBPA Representative and as the Township representative for the Bradford County Tax Committee. Wilma Lindsey seconded and all agreed.

Joseph Snell made the motion to appoint the following as BCTCC Representatives: Charlotte Sullivan-First Delegate, Wilma Lindsey 1st alternate, and Joseph Snell as seconded alternate. Wilma Lindsey seconded and all agreed. These meetings you can attend via Zoom.

Joseph Snell made a motion to appoint Charlotte Sullivan, Dr. Thomas Henson Paul Kreischer, and Jody Place as representatives for CBPA, Charlotte Sullivan seconded and all agreed as per the CBPA by-laws. These meetings you can attend via Zoom.

Joseph Snell made a motion that whoever wanted to attend could attend the monthly COG meetings and represent the township, Wilma Lindsey seconded and all agreed. These meetings are normally the last Monday of each month at 7:30PM at the Troy Borough Hall.

Joseph Snell made a motion to retain PLGIT and Citizens and Northern bank as the Township Depositories. Wilma Lindsey seconded and all agreed. Berkheimer Associates will continue as the Township Earned Income Tax Collector which is in compliance with Act 32.

Joseph Snell made a motion to retain Jonathan Foster as our township solicitor at a rate of \$130.00 per hour. Wilma Lindsey seconded the motion and all agreed.

Joseph Snell made a motion to appoint the following members to the Zoning Hearing Board. Charles Strickland, Jeff Innocenzo and Paul Kreischer. Fred Smith will be held as the Zoning Solicitor. Wilma Lindsey seconded the motion and all agreed.

Joseph Snell made a motion to retain Code Inspections as our Building Permit Official, as well as the Township Flood Plain Management Official. Wilma Lindsey seconded the motion and all agreed.

Joseph Snell made a motion to establish the Township meetings to be held at the Towanda Township Municipal Building, 44 Chapel St, Towanda PA 18848 and the Towanda Township Garage office at 53 Lindsey Road, Towanda PA 18848 at 10:00am, these dates were set at the December 2023 Township Meeting and have been advertised as required by the second class township code. They are as follows: Jan 2nd, Feb 12th, March 11th, April 8th, May 13^h, June 10th, July 8th, Aug 12th, Sept 9th, Oct 14th, Nov 11th, Dec 9th. All meetings will be held at 10:00am. The Township offices will be closed the following 2024 Holidays: Jan 1st, Feb 19th, May 27th, July 4th, Sept 2nd, Nov 28th and 29th, Dec 25th, and 26th with one floating Holiday as well. The January, February, March, October, November and December 2024 meetings will be held at the Towanda Township Garage office, 53 Lindsey Road. All other meetings will be held at the Towanda Township Office location 44 Chapel Street. Wilma Lindsey seconded and all agreed.

Joseph Snell made a motion to certify the voting delegate for the PSATS convention as whoever may attend as a board appointed delegate at a supervisors meeting. Wilma Lindsey seconded the motion and all agreed.

Joseph Snell made a motion to set rental rates for the equipment:
Backhoe: \$95.00, Lg, truck \$85.00, Sm trk \$70.00, Tar Buggy \$45.00, Roller \$75.00, tractor/mower \$185.00; these rates do not include operators wages. The operator must be a

Township employee and will be at their rate of pay per hour, also the contracted Sidewalk snow removal located along South Main Street will be at a rate of \$250.00 per cleaning.

Joseph Snell made a motion to set taxes as following, seconded by Wilma Lindsey and all agreed: There has been no tax increase.

Real Estate: 2.48 mills

Spec Fire Tax: 1.91 mills

Real Estate Transfer: .5%

Earned Income: .5%

Total road miles at 13.91

Federal Mileage Rate for 2023 at .67 cents per mile.

Joseph Snell made a motion to authorize payment of everyday utilities bills, etc when due, to avoid late charges. Wilma Lindsey seconded and all agreed.

Joseph Snell made a motion to participate in their Township Pension Plan for our employees and the Township will be continue to contribute 3% towards the plan for 2024. Wilma Lindsey seconded and all agreed.

Joseph Snell made a motion to set holidays (10) & benefits (insurance, pension, personal days, vacation days, bereavement days) which are determined by the employee manual. Wilma Lindsey seconded the motion and all agreed.

Joseph Snell made a motion to authorize the Road master to make purchases up to \$1500.00 without prior approval of the board and will provide the secretary with the purchase information and invoice. Wilma Lindsey seconded the motion and all agreed.

Joseph Snell made a motion to establish a 5 minute limit per visitors to be heard during our township meetings. Wilma Lindsey seconded the motion and all agreed.

Citizens to be heard. No citizens were heard during the reorganization meeting.

There was no old business. Joseph Snell made a motion to adjourn at 10:20am. Wilma Lindsey seconded and all agreed.

Minutes prepared by Lori Kepner, Secretary

TOWANDA TOWNSHIP SUPERVISORS
Minutes Regular Monthly Meeting – January 2, 2024

The Regular Monthly meeting for January 2nd, 2024 was held at 10:20AM at the Towanda Township Garage Office at, 53 Lindsey Road, Towanda PA 18848. The meeting was called to order by Chairman Charlotte Sullivan. Supervisors present were: Charlotte Sullivan, Joseph Snell and Wilma Lindsey. Also present were Ray Green Jr., Road master, and Lori Kepner, Secretary-Treasurer. One Visitor was present- Eric Berggren from the Daily Review.

Pledge to Flag was recited. All correspondence had been given to supervisors prior to the meeting.

Minutes: A motion by Joseph Snell was made to accept the December 12th, 2023 Regular meeting minutes. Wilma Lindsey seconded the motion; a unanimous vote to accept.

Treasurers Report and Bills: were approved by motion by Joseph Snell and seconded by Wilma Lindsey. Unanimous vote to accept reports.

Reports from CBPA, and BCTCC: There was nothing new to report by Charlotte on the BCTCC or Central Bradford Progress Authority.

TMA, Fire Board, Airport and BC trail: There is nothing new to report for the Fire Dept., TMA, the Airport or BC Trail. There is also nothing new to report for the EMA.

Road master verbal report was given by Ray Green: Ray has been cleaning up after the rain storms, ditches, roadways etc. He has been tree trimming as needed along the township roads. He had to replace signs on Tiptop Road. William Vincent has agreed to maintain the sidewalks this winter season at a rate of \$250.00 per removal. Charlotte suggested he use the reimbursement forms we have at the office for services rendered. Lori will make sure he gets them to use for his fees. The new truck should be delivered to Bradco Supply soon; the office received a confirmation email on the delivery. The winter season is upon us and Ray is ready.

Township Solicitor: There is nothing new to report on the Airport Road or Fox Chase Road. We did not receive an updated report from Jonathan for this meeting.

Secretaries Report: Joe Snell made a motion to pass the BCTCC Resolution #01022024 for 2024. Wilma Lindsey seconded and all agreed. Charlotte Sullivan as voting delegate. Wilma Lindsey 1st alternate, Joseph Snell second alternate. The board discussed the 2024 insurance contract. After much discussion, Charlotte Sullivan motioned to not select an exclusive Insurance Agent of Record to quote out our insurance coverage for 2024. Gannon Insurance, who is the townships current Insurance Agent, has already prepared quotes on Selective Insurance and EMC Insurance, which means no one else can use those two Insurance Carriers to quote coverages. She explained when Lori Kepner, Secretary, receives the quotes she has the ability to accept or decline them per the Boards authority. Joseph Snell seconded and all agreed. There were no NOI reports or subdivisions submitted to the Township for review.

Charlotte Sullivan motioned to adjourn at 11:15am. The next meeting will be on February 12th, 2024.

Motion carried.

Minutes prepared by Lori Kepner, Secretary

TOWANDA TOWNSHIP SUPERVISORS
Minutes Regular Monthly Meeting – February 12th, 2024

The Regular Monthly meeting for February 12th, 2024 was held at 10:00AM at the Towanda Township Garage Office at, 53 Lindsey Road, Towanda PA 18848. The meeting was called to order by Chairman Charlotte Sullivan. Supervisors present were: Charlotte Sullivan, Joseph Snell and Wilma Lindsey. Also present were Ray Green Jr., Road master, and Lori Kepner, Secretary-Treasurer. One Visitor was present- Eric Berggren from the Daily Review.

Pledge to Flag was recited. All correspondence had been given to supervisors prior to the meeting.

Minutes: A motion by Joseph Snell was made to accept the January 2nd, 2024 Reorganization Meeting and the January 2nd, 2024 Regular meeting minutes. Charlotte Sullivan seconded the motion; a unanimous vote to accept.

Treasurers Report and Bills: were approved by motion by Joseph Snell and seconded by Charlotte Sullivan. Unanimous vote to accept reports.

Reports from CBPA, and BCTCC: There was nothing new to report by Charlotte on the BCTCC or Central Bradford Progress Authority.

TMA, Fire Board, Airport and BC trail: There is nothing new to report for the Fire Dept., TMA, the Airport or BC Trail. There is also nothing new to report for the EMA.

Road master verbal report was given by Ray Green: Ray has been plowing and cindering as needed. He has been cleaning up after the wind and rain storms, along with the ditches and pipes as needed. He has been tree trimming as needed along the township roads as well. The New F600 should be delivered to Bradco within the next couple months. The Township received an email related to the update on the arrival. He has serviced equipment as needed. The rubber cutting edges were replaced on the F550. March 20th, 2024 is the Dirt and Gravel annual meeting.

Township Solicitor: There is nothing new to report on the Airport Road or Fox Chase Road. We did not receive an updated report from Jonathan for this meeting.

Secretaries Report: Charlotte Sullivan wanted to appoint Joseph Snell as the assistant treasurer for the Township if something were ever to occur when Lori Kepner needed his assistance. She made the motion to appoint Joe Snell assistant treasurer. Wilma Lindsey seconded and all agreed. Ray Green's employment anniversary date was January 25th; he has been at the Township since 2013. Spring Cleanup will be April 20th, 2024 this year from 8am-noon. We will get the compactor from NTSWA and the bins from Towanda Iron and Metal. There were no NOI reports and one subdivision for Budman. The township found no adverse comments to the Budman subdivision. Lori Kepner renewed her notary license and it is good for next 3 years. The insurance prices came in from Gannon Associates with the best price from EMC Insurance at \$18,387.00. The board had motioned at the previous meeting to accept the lower bid from Gannon Associates. The Township will be closed on February 19th, 2024 for the Holiday (Presidents Day).

Charlotte Sullivan motioned to adjourn at 10:55am. Motion Carried. The next meeting will be on March 11th, 2024.

TOWANDA TOWNSHIP SUPERVISORS
Minutes Regular Monthly Meeting – March 11th, 2024

The Regular Monthly meeting for March 11th, 2024 was held at 10:00AM at the Towanda Township Garage Office at, 53 Lindsey Road, Towanda PA 18848. The meeting was called to order by Chairman Charlotte Sullivan. Supervisors present were: Charlotte Sullivan, Joseph Snell and Wilma Lindsey. Also present were Ray Green Jr., Road master, and Lori Kepner, Secretary-Treasurer. Three visitors were present- Eric Berggren from the Daily Review, Mike Welliver and Roy Schrimp.

Pledge to Flag was recited. All correspondence had been given to supervisors prior to the meeting.

Minutes: A motion by Charlotte Sullivan was made to accept the February 12th, 2024 Regular meeting minutes. Joseph Snell seconded the motion; a unanimous vote to accept.

Treasurers Report and Bills: were approved by motion by Joseph Snell and seconded by Charlotte Sullivan. Unanimous vote to accept reports.

Reports from CBPA, and BCTCC: There was nothing new to report by Charlotte on the BCTCC or Central Bradford Progress Authority. The BCTCC meeting is this month.

TMA, Fire Board, Airport and BC trail: There is nothing new to report for the Fire Dept., TMA, the Airport or BC Trail. There is also nothing new to report for the EMA. Lauren from TMA explained to Joe, that she is working on the updated Comprehensive plan and will keep the Township informed of the progress.

Road master verbal report was given by Ray Green: The new truck has been delivered to Bradco Supply to be finished. Ray also ordered a side tool box to be added to the truck. The have been busy with storm clean ups (trees down, branches, and ditches). Ray has salt and cindered as needed. The Overhead garage doors need to be fixed. Ray will contact Forbes Overhead doors for the repairs. Their contact information is on a sticker on the doors.

Township Solicitor: There is nothing new to report on the Airport Road or Fox Chase Road. We did not receive an updated report from Jonathan for this meeting.

Secretaries Report: Spring Cleanup is April 20th, 2024 from 8am-noon. It will be advertised as needed. All correspondence that was received at the Township has been forwarded to the supervisors as needed. The Township received one NOI, which was for the Farr Well. We did not receive any new subdivisions for the month. Lori has started getting ready for the Spring BCTOA dinner meeting and will let the Township know when it is finalized. There is a BCTOA meeting on March 21st, 2024 at the Township office, to finalize all plans. The Dirt and Gravel annual meeting is on March 20th, 2024 starting at 8:30am until approximately 1pm. Charlotte, Wilma and Lori are scheduled to attend.

Charlotte Sullivan motioned to adjourn at 10:55am. Motion Carried. The next meeting will be on April 8th, 2024 at 10am at the Towanda Township Office at 44 Chapel Street.

Minutes prepared by Lori Kepner, Secretary

TOWANDA TOWNSHIP

MINUTES REGULAR MONTHLY MEETING

May 13th, 2024

The Regular Monthly meeting for May 13th, 2024 was held at 10:00am at the Towanda Township office at 44 Chapel Street, Towanda PA 18848. The meeting was called to order by Chairman, Charlotte Sullivan. Supervisors present were: Charlotte Sullivan, Joseph Snell, and Wilma Lindsey. Also present were Ray Green Jr, roadmaster, and Lori Kepner, secretary-treasurer. There were no visitors present at the meeting.

Pledge to the Flag was recited. All Correspondence had been given to supervisors prior to the meeting for the month.

Minutes: A motion made by Charlotte Sullivan was made to accept the April 8th, 2024 Regular Meeting minutes. Joe Snell seconded and all agreed.

Treasurer's Report and Bills: Motion was made by Joe Snell to approve the Treasurers Report. Seconded by Wilma Lindsey, and all agreed.

Reports from CBPA and BCTCC/CHARLOTTE: Nothing new to report for the BCTCC, or the CBPA.

TMA, FIRE, BC TRAIL, BC AIRPORT/JOE: Joe explained there was nothing new to report at this time on the TMA, Fire or BC Trail. Joe did talk to Frank Watson as the BC Airport and explained to him that the Township would like to keep open communications with the representatives from the Airport on any news related to activities at the Airport or concerns. Frank explained to Joe to talk to Scott Hauser and invite him to a few Township meetings in the near future. Joe had reached Scott Hauser and he is more than happy to attend a few Township meetings to represent the Airport.

EMA: The Board discussed the BC Emergency Management Plan. Towanda Township has opted in the past to follow and adopt the BC Emergency Management Plan as their own. It is time again to consider this option for the Township. The County updated their plan in January of 2024. If the Township is in favor of passing the County's EMA Plan; than it must be done by resolution. After some discussion, Charlotte Sullivan made a motion to adopt the BC Emergency Management Plan as their own. Joseph Snell seconded and all agreed.

ROAD Report/Ray: Several trees down after the wind and rain, cleaned ditches. The new truck is currently being assembled. He had been mowing the grounds and cemetery as needed. Ray has been working with North Towanda Township and Steve Kehoe (municipal services) on this year's tar and chip projects. He would like to do Laurel Hill, Johnston, Mahoney, Woodside, Hettick and Railroad. Railroad would just be a small paving patch job. Towanda Township would bid it out this year instead of North Towanda Township, with both townships' projects bid out together there should be a savings in the cost of the projects. Towanda Townships estimated project costs is around \$72000.00. Joe made a motion to advertise out for bids for Towanda and North Towanda Townships 2024 Tar and Chip projects. Wilma seconded and all agreed. Bids will be opened at our June 10th, 2024 township meeting.

Solicitor Report/Foster: We did not receive a written report from Jonathan. He is working on finishing up Fox Chase Road. The Jonathan has been working with BC Planning/Leslie Rhodes on updating the Flood Plain Ordinance. He had sent a draft ordinance for the township to review and advertised it for adoption at this May 2024 township meeting. Charlotte made a motion to accept the Flood Plain Ordinance as advertised. Joe seconded and all agreed.

Secretaries Report/Lori: The BCTOA dinner will be on May 23rd, BCTOA- Grand Victorian Inn Sayre 5:30pm-8pm. The offices will be closed on May 27th, 2024 for the holiday. The Township will discuss at the 2025 Reorganization meeting whether they will have a Spring clean up in 2025.

Subdivisions/Gas Well Reports: The Township did not receive any new subdivisions or NOI's for this meeting.

Our next Township meeting will be on June 10th, 2024 at the Chapel Street Office at 10am. Joe Snell made a motion to adjourn at noon Motion carried.

Minutes prepared by Lori Kepner, Secretary

TOWANDA TOWNSHIP

MINUTES REGULAR MONTHLY MEETING June 10th, 2024

The Regular Monthly meeting for June 10th, 2024 was held at 10:00am at the Towanda Township office at 44 Chapel Street, Towanda PA 18848. The meeting was called to order by Chairman, Charlotte Sullivan. Supervisors present were: Charlotte Sullivan, Joseph Snell, and Wilma Lindsey. Also present were Ray Green Jr, roadmaster, and Lori Kepner, secretary-treasurer. There were two visitors present at the meeting. Mike Welliver(Resident) and Scott Hauser(BC Airport). Mike Welliver would like the burn barrels along Railroad Street added to the July agenda. Scott Hauser was present to introduce himself. He is the direct contact we should use for the Airport and if we have any questions or concerns to contact him. **Pledge to the Flag** was recited. All Correspondence had been given to supervisors prior to the meeting for the month.

Minutes: A motion made by Charlotte Sullivan was made to accept the May 13th, 2024 Regular Meeting minutes. Wilma Lindsey seconded and all agreed.

Treasurer's Report and Bills: Motion was made by Joe Snell to approve the Treasurers Report. Seconded by Wilma Lindsey, and all agreed.

Reports from CBPA and BCTCC/CHARLOTTE: Nothing new to report for the BCTCC, or the CBPA. At the BCTOA Spring Dinner T. Thompson from the CBPA was present as the speaker and addressed the crowd on supporting the CBPA with their commitment to getting Broadband to all of Bradford County. T. Thompson provided a sample resolution of support and asked if each township were in favor of supporting CBPA to pass the resolution at an advertised township meeting and help support them. The board was in favor of this resolution. Lori Kepner will draft up the resolution for the July Meeting.

TMA, FIRE, BC TRAIL, BC AIRPORT/JOE: Joe explained there was nothing new to report at this time on the TMA, Fire or BC Trail. Except that the TMA is looking for a new manager to hire. **EMA:** There is nothing new to report at this time. August 3rd, is the BC Airport Fly In breakfast.

ROAD Report/Ray: The new truck should be completed within the next couple of weeks. He had been mowing the grounds and cemetery as needed. He had mowed the cemetery for Memorial Day and got all the flags out as well. The Railroad scratch coat is completed. Patchwork was done on Mahoney, Johnston, and Woodside. Berming on Johnston, Mahoney and Hettich is done. Hettich pipe asphalt is complete. The road mowing for the Township is in process: Manahan, Johnston, Mahoney, Franklin, Tip Top, Woodside are done. Hemlock, Patton, Hettich, and Mulcahy will start this week. They need to patch and berm Railroad for the chip seal yet. We received NO Tar and Chip project bids as of 10:15am. Joe made a motion to advertise bids out again for Towanda and North Towanda Townships 2024 Tar and Chip projects. Charlotte seconded and all agreed. He also made a motion to have a special meeting on June 26th, 2024 at 10:00am to open any Bids received. Charlotte seconded and all agreed.

Solicitor Report/Foster: We did not receive a written report from Jonathan. He is working on finishing up Fox Chase Road. He is still working on with the Airport for the turn back of that road to the Airport.

Secretaries Report/Lori: All correspondence had been distributed throughout the month that was rec'd to the board of supervisors. **Subdivisions/Gas Well Reports:** The Township did not receive any new subdivisions or NOI's for this meeting. At this time, 11:00am, Charlotte Sullivan called an executive session to discuss employee issues. At 11:15am Charlotte Sullivan made a motion to come out of executive session. During the executive session the board discussed hiring a new part time seasonal employee onto the road crew. Steve Place had submitted an application for the board to review. Joe Snell made a motion to hire Steve Place as a parttime/seasonal employee onto the roadcrew at a rate of \$17.00 per hour; Charlotte Sullivan seconded and all agreed. Our next Township meeting will be on July 8th, 2024 at the Chapel Street Office at 10am. Joe Snell made a motion to adjourn at 11:23am, Motion carried.

Minutes prepared by Lori Kepner, Secretary

TOWANDA TOWNSHIP

MINUTES REGULAR MONTHLY MEETING July 8th, 2024

The Regular Monthly meeting for July 8th, 2024 was held at 10:00am at the Towanda Township office at 44 Chapel Street, Towanda PA 18848.

The meeting was called to order by Chairman, Charlotte Sullivan. Supervisors present were: Charlotte Sullivan, Joseph Snell, and Wilma Lindsey. Also present were Ray Green Jr, roadmaster, and Lori Kepner, secretary-treasurer. There were two visitors present at the meeting. Mike Welliver(Resident) and Phil O'Dell, Daily Review.

Pledge to the Flag was recited. All Correspondence had been given to supervisors prior to the meeting for the month.

Visitors: The board discussed the burn barrels along Railroad Street and will work together with Mike Welliver on the issues of people dumping their burn barrels out onto the Railroad's property. The board needs to find who owns that portion of the Railroad along Railroad Street and contact them about the issues.

Minutes: A motion made by Charlotte Sullivan was made to accept the June 10th, 2024 Regular Meeting minutes and the June 26th, 2024 Special Meeting minutes. Wilma Lindsey seconded and all agreed.

Treasurer's Report and Bills: Motion was made by Joe Snell to approve the Treasurers Report. Seconded by Wilma Lindsey, and all agreed.

Reports from CBPA and BCTCC/CHARLOTTE: Nothing new to report for the BCTCC. Matt Williams was hired as the VP for CBPA. Kepner had prepared the Resolution supporting Broadband development in the Township, which was provided to the Township by T. Thompson of CBPA. Charlotte Sullivan made a motion to accept the Resolution supporting Broadband development. Joe Snell seconded and all agreed.

TMA, FIRE, BC TRAIL, BC AIRPORT/JOE: Joe explained there was nothing new to report at this time on the TMA, Fire or BC Trail.

ROAD Report/Ray: The new truck is completed; Ray will pick up this week. He has been mowing the grounds and cemetery as needed. He has been cleaning up after the various storms. Roads are ready for the Tar and Chip. Ray is just waiting on Suit Kote to contact him on when they will start the work. Patch work is done. The tractor needs serviced soon. He will be cleaning up the old F550 so we can put it out for bid to sale.

Solicitor Report/Foster: We did not receive a written report from Jonathan. He is working on finishing up Fox Chase Road. He is still working on with the Airport for the turn back of that road to the Airport.

Secretaries Report/Lori: All correspondence had been distributed throughout the month that was rec'd to the board of supervisors.

Subdivisions/Gas Well Reports: The Township did not receive any new subdivisions or NOI's for this meeting.

Our next Township meeting will be on August 12th, 2024 at the Chapel Street Office at 10am.

Joe Snell made a motion to adjourn at 10:30am, Motion carried.

Minutes prepared by Lori Kepner, Secretary

TOWANDA TOWNSHIP

MINUTES

REGULAR MONTHLY MEETING of August 12th, 2024

The Regular Monthly meeting for August 12th, 2024 was held at 10:00am at the Towanda Township office at 44 Chapel Street, Towanda PA 18848.

The meeting was called to order by Chairman, Charlotte Sullivan. Supervisors present were: Charlotte Sullivan, Joseph Snell, and Wilma Lindsey. Also present were Ray Green Jr, roadmaster, and Lori Kepner, secretary-treasurer. There was one visitor present at the meeting, Phil O'Dell, Daily Review.

Pledge to the Flag was recited. All Correspondence had been given to supervisors prior to the meeting for the month.

Minutes: A motion made by Charlotte Sullivan was made to accept the July 8th, 2024 Regular Meeting minutes. Joe Snell seconded and all agreed.

Treasurer's Report and Bills: Motion was made by Joe Snell to approve the Treasurers Report. Seconded by Wilma Lindsey, and all agreed.

Reports from CBPA and BCTCC/CHARLOTTE: Nothing new to report for the BCTCC or the CBPA. Charlotte turned in prior meeting minutes and correspondence to be put on file in the office.

TMA, FIRE, BC TRAIL, BC AIRPORT/JOE: Joe explained there was nothing new to report at this time on the Fire Dept, BC Airport or BC Trail. There is no new borough manager yet. There is talk about TMA merging with Wysox Authority.

ROAD Report/Ray: Tar and Chip to start this Friday. Laurel Hill Road had already been Tar and Chipped by Suit-Kote because they had done North Towanda Townships portion of Laurel Hill Road already so they completed our portion of Laurel Hill at the same time. Ray asked Phil O'Dell from the Daily Review if he could write up a small notice about the roads being affected. He has been mowing the grounds and cemetery as needed. Ray did get the zero-turn mower fixed. The trucks will need inspected so he will work on that. All patch work has been done on the roads. He has been cleaning up after the various storms.

Solicitor Report/Foster: We did not receive a written report from Jonathan. There is nothing new to report from Jonathan.

Secretaries Report/Lori: All correspondence had been distributed throughout the month that was received to the board of supervisors. The board will continue to work on the concerns over the Burn Barrels along Railroad Street.

Subdivisions/Gas Well Reports: The Township did not receive any new subdivisions or NOI's for this meeting.

September 2nd, 2024 is the Township Holiday for Labor Day all offices will be closed. Our next Township meeting will be on September 9th, 2024 at the Chapel Street Office at 10am.

Joe Snell made a motion to adjourn at 11:00am, Motion carried.

Minutes prepared by Lori Kepner, Secretary