

TOWANDA TOWNSHIP
AGENDA
REORGANIZATION MEETING- 10:00am
January 5th, 2026

APPOINT TEMPORARY CHAIRMAN: Joe Snell	Motion:	Seconded:
APPOINT TEMPORARY SECRETARY: Lori Kepner	Motion:	Seconded:
Accept Charlotte Sullivan's Resignation: Appoint _____ to fill her supervisors position:	Motion: Motion:	Seconded: Seconded:
NOMINATE: CHAIRMAN: Joe Snell VICE-CHAIRMAN: Wilma Lindsey MEMBER:	Motion:	Seconded:
APPOINT SECRETARY/TREASURER: Lori Kepner Set compensation for Secretary/Treasurer at \$ _____ per Hour Permanent part time	Motion:	Seconded:
APPOINT OPEN RECORDS OFFICER: Lori Kepner	Motion:	Seconded:
APPOINT EMER. MANAGEMENT COORDINATOR: EMA- joint with Towanda Borough Contracted Rate	Motion:	Seconded:
APPOINT ZONING OFFICER: on an as needed basis no compensation:	Motion:	Seconded:
APPOINT NEW GENERAL LABORERS- part-time as needed basis APPOINT GENERAL LABORERS TIME- part-time as needed basis APPOINT ROAD MASTER- Ray Green APPOINT CDL DRIVERS- part-time on call basis	Wages \$ Wages \$ Wages \$ Wages \$ Motion:	per hour per hour per hour per hour Seconded:
AFFIRM WORKING SUPERVISORS:		
WORKING SUPERVISOR: Wilma Lindsey, Joseph Snell. Suggestions to auditors Wages \$18.95 per Hour	Motion:	Seconded:
ESTABLISH TREASURERS BOND AT \$400,000.00	Motion:	Seconded:
APPOINT ENGINEER: on an as needed basis	Motion:	Seconded:
APPOINT CHAIRMAN OF THE VACANCY BOARD: Mike Welliver	Motion:	Seconded:
APPOINT ASSISTANT SECRETARY: Wilma Lindsey	Motion:	Seconded:
APPOINT TMA REPRESENTATIVE: Joe Snell	Motion:	Seconded:
APPOINT BCTCC REPRESENTATIVES: Lori Kepner as Voting Delegate Wilma Lindsey- 1 st alternate Joseph Snell - 2 nd alternate Resolution- 01052026	Motion:	Seconded:
APPOINT FIRE BOARD REPRESENTATIVE: Joe Snell Second Tuesday of each month at 6pm at the Fire Dept	Motion:	Seconded:
APPOINT AIRPORT REPRESENTATIVE: Joe Snell	Motion:	Seconded:
APPOINT BC TRAIL REPRESENTATIVE: Joe Snell	Motion:	Seconded:

APPOINT CBPA REPRESENTATIVES:

According to the CBPA By-laws

Avery Boardman
Dr. Henson
Mike Welliver
Jody Place**Motion:** **Seconded:****APPOINT COG MEMBER REPRESENTATIVE:** Whoever wants to attend **Motion:** **Seconded:**
Last Monday of each month 7:30pm at Troy Borough Hall**APPOINT TOWNSHIP DEPOSITORYIES:** PLIGIT

CITIZENS & NORTHERN BANK

Motion: **Seconded:****APPOINT SOLICITOR:** Jonathan Foster on an as needed basis**Motion:** **Seconded:****APPOINT ZONING HEARING BOARD MEMBERS:** Paul KreischerCharles Strickland
Jeff Innocenzo**Motion:** **Seconded:****APPOINT FLOOD PLAIN MANAGEMENT:** Code Inspections **Motion:** **Seconded:****APPOINT COG CONTRACT BUILDING CODE ENFORCEMENT OFFICER:**
Code Inspections Inc., Troy PA 16347 **Motion:** **Seconded:**

**ESTABLISH TOWANDA TOWNSHIP GARAGE OFFICE 53 LINDSEY ROAD,
TOWANDA PA 18848 AS LOCATION FOR THE 2026 TOWNSHIP MEETINGS WITH
DATES SET FORTH AT December 2025 TOWNSHIP MEETING.** All Regular Monthly
Meetings are at 10:00AM and are open for any and all business. They are as follows:
The Township offices will be closed the following 2026 Holidays: Jan 1st, Feb 19th,
May 27th, July 4th, Sept 2nd, Nov 28th and 29th, Dec 25th, and 26th, and one floating
holiday.

CERTIFY VOTING DELEGATE AT PSATS CONVENTION: The person who may attend PSATS convention
such as supervisors, road foreman or township secretary will act as voting delegate for Towanda Township. To be
determined by the board.**SET RATES FOR EQUIPMENT RENTAL:** Township Operator pay additional costs.

Backhoe	\$95.00	
Lg. truck	\$85.00	
Sm truck	\$70.00	
Tar Buggy	\$45.00	
Stone rake	\$35.00	
Roller	\$75.00	
Tractor/mower	\$185.00	Motion: Seconded:
plus Township Operator required and will be at an additional cost".		

Contracted Rates: Contracted Sidewalk snow removal: \$250.00 per occurrence **Motion:** **Seconded:****SET TAXES:**Real Estate: 3.48 mills
Special Fire tax: 2.91 mills
Real Estate Transfer .5%
Earned Income .5%**Motion:** **Seconded:**

TOTAL MILES OF TOWNSHIP ROADS: 13.91

SET MILAGE RATE: Federal Rate _____ per mile **Motion:** **Seconded:**
Maybe subject to change depending on the Federal guidelines

EVERYDAY BILLS TO BE PAID ARE TO BE PAID BEFORE LATE FEES ARE ASSESSED: **Motion:** **Seconded:**

**THE TOWNSHIP WILL CONTINUE TO PARTICIPATE IN A TOWNSHIP PENSION PLAN WITH
THE TOWNSHIP CONTRIBUTING 3% TOWARDS THE PLAN:** **Motion:** **Seconded:**

**ROADFOREMAN AUTHORIZED TO MAKE PURCHASES UP TO \$1500.00 WITHOUT PRIOR
APPROVAL BUT WILL CONTACT SECRETARY WITH PURCHASE INFORMATION AND INVOICE.**

ESTABLISH 5 MINUTE LIMIT ON VISITORS TO BE HEARD DURING MEETINGS:

Motion: **Seconded:**

Holidays & Benefits TO BE DETERMINED IN EMPLOYEE MANUAL

OLD BUSINESS:

CITIZENS TO BE HEARD:

ADJOURN: