

TOWANDA TOWNSHIP
AGENDA
REORGANIZATION MEETING- 10:00am
January 5th, 2026

APPOINT TEMPORARY CHAIRMAN: Joe Snell	Motion:	Seconded:
APPOINT TEMPORARY SECRETARY: Lori Kepner	Motion:	Seconded:
Accept Charlotte Sullivan's Resignation:	Motion:	Seconded:
Appoint _____ to fill her supervisors position:	Motion:	Seconded:
NOMINATE: CHAIRMAN: Joe Snell VICE-CHAIRMAN: Wilma Lindsey MEMBER:	Motion:	Seconded:
APPOINT SECRETARY/TREASURER: Lori Kepner Set compensation for Secretary/Treasurer at \$ _____ per Hour Permanent part time	Motion:	Seconded:
APPOINT OPEN RECORDS OFFICER: Lori Kepner	Motion:	Seconded:
APPOINT EMER. MANAGEMENT COORIDNATOR: EMA- joint with Towanda Borough Contracted Rate	Motion:	Seconded:
APPOINT ZONING OFFICER: on an as needed basis no compensation:	Motion:	Seconded:
APPOINT NEW GENERAL LABORERS- part-time as needed basis	Wages \$	per hour
APPOINT GENERAL LABORERS TIME- part-time as needed basis	Wages \$	per hour
APPOINT ROAD MASTER- Ray Green	Wages \$	per hour
APPOINT CDL DRIVERS- part-time on call basis	Wages \$	per hour
	Motion:	Seconded:
AFFIRM WORKING SUPERVISORS:		
WORKING SUPERVISOR: Wilma Lindsey, Joseph Snell.		
Suggestions to auditors Wages \$18.95 per Hour	Motion:	Seconded:
ESTABLISH TREASURERS BOND AT \$400,000.00	Motion:	Seconded:
APPOINT ENGINEER: on an as needed basis	Motion:	Seconded:
APPOINT CHAIRMAN OF THE VACANCY BOARD: Mike Welliver	Motion:	Seconded:
APPOINT ASSISTANT SECRETARY: Wilma Lindsey	Motion:	Seconded:
APPOINT TMA REPRESENTATIVE: Joe Snell	Motion:	Seconded:
APPOINT BCTCC REPRESENTATIVES: Lori Kepner as Voting Delegate Wilma Lindsey- 1 st alternate Joseph Snell - 2 nd alternate Resolution- 01052026	Motion:	Seconded:
APPOINT FIRE BOARD REPRESENTATIVE: Joe Snell Second Tuesday of each month at 6pm at the Fire Dept	Motion:	Seconded:
APPOINT AIRPORT REPRESENTATIVE: Joe Snell	Motion:	Seconded:
APPOINT BC TRAIL REPRESENTATIVE: Joe Snell	Motion:	Seconded:

APPOINT CBPA REPRESENTATIVES:

According to the CBPA By-laws

Avery Boardman
Dr. Henson
Mike Welliver
Jody Place

Motion: **Seconded:**

APPOINT COG MEMBER REPRESENTATIVE: Whoever wants to attend **Motion:**
Last Monday of each month 7:30pm at Troy Borough Hall

Seconded:

APPOINT TOWNSHIP DEPOSITORIES: PLIGIT

CITIZENS & NORTHERN BANK

Motion: **Seconded:**

APPOINT SOLICITOR: Jonathan Foster on an as needed basis

Motion: **Seconded:**

APPOINT ZONING HEARING BOARD MEMBERS: Paul Kreischer
Charles Strickland
Jeff Innocenzo

Motion: **Seconded:**

APPOINT FLOOD PLAIN MANAGEMENT: Code Inspections

Motion: **Seconded:**

APPOINT COG CONTRACT BUILDING CODE ENFORCEMENT OFFICER:

Code Inspections Inc., Troy PA 16347

Motion: **Seconded:**

ESTABLISH TOWANDA TOWNSHIP GARAGE OFFICE 53 LINDSEY ROAD, TOWANDA PA 18848 AS LOCATION FOR THE 2026 TOWNSHIP MEETINGS WITH DATES SET FORTH AT December 2025 TOWNSHIP MEETING. All Regular Monthly Meetings are at 10:00AM and are open for any and all business. They are as follows: The Township offices will be closed the following 2026 Holidays: Jan 1st, Feb 19th, May 27th, July 4th, Sept 2nd, Nov 28th and 29th, Dec 25th, and 26th, and one floating holiday.

CERTIFY VOTING DELEGATE AT PSATS CONVENTION: The person who may attend PSATS convention such as supervisors, road foreman or township secretary will act as voting delegate for Towanda Township. To be determined by the board.

SET RATES FOR EQUIPMENT RENTAL: Township Operator pay additional costs.

Backhoe	\$95.00
Lg. truck	\$85.00
Sm truck	\$70.00
Tar Buggy	\$45.00
Stone rake	\$35.00
Roller	\$75.00
Tractor/mower	\$185.00

Motion: **Seconded:**

plus Township Operator required and will be at an additional cost".

Contracted Rates: Contracted Sidewalk snow removal: \$250.00 per occurrence

Motion: **Seconded:**

SET TAXES:

Real Estate:	3.48 mills
Special Fire tax:	2.91 mills
Real Estate Transfer	.5%
Earned Income	.5%

Motion: **Seconded:**

TOTAL MILES OF TOWNSHIP ROADS: 13.91

SET MILAGE RATE: Federal Rate _____ per mile
Maybe subject to change depending on the Federal guidelines

Motion: Seconded:

EVERYDAY BILLS TO BE PAID ARE TO BE PAID BEFORE LATE FEES ARE ASSESSED:

Motion: Seconded:

**THE TOWNSHIP WILL CONTINUE TO PARTICIPATE IN A TOWNSHIP PENSION PLAN WITH
THE TOWNSHIP CONTRIBUTING 3% TOWARDS THE PLAN:**

Motion: Seconded:

**ROADFOREMAN AUTHORIZED TO MAKE PURCHASES UP TO \$1500.00 WITHOUT PRIOR
APPROVAL BUT WILL CONTACT SECRETARY WITH PURCHASE INFORMATION AND INVOICE.**

ESTABLISH 5 MINUTE LIMIT ON VISITORS TO BE HEARD DURING MEETINGS:

Motion: Seconded:

Holidays & Benefits TO BE DETERMINED IN EMPLOYEE MANUAL

OLD BUSINESS:

CITIZENS TO BE HEARD:

ADJOURN: