

TOWANDA TOWNSHIP SUPERVISORS

Regular Monthly Meeting

August 6th, 2018

DRAFT

The Regular Monthly meeting was held on August 6th, 2018 at 10:00am at the Towanda Township Building located at 44 Chapel Street, Towanda PA 18848. The meeting was called to order by President Charlotte Sullivan. Supervisors Present were: Charlotte Sullivan, and Gary Scranton. Francis Lindsey was not present. Others present were Lori Kepner, secretary, Ray Green Road Master, and Jonathan P. Foster Sr., Esquire. Visitors present were Eric Casanave from Stiffler McGraw, township resident, Mike Goodrich and Matt Hicks from the Daily Review.

Minutes of the June Regular meeting were approved. Motioned by Gary Scranton, seconded by Charlotte Sullivan and all agreed.

Treasurer's Reports and bills to be paid were approved. The motion was made by Gary Scranton to accept the treasurer's Report and bills to be paid, which was seconded by Charlotte Sullivan, and all agreed.

TMA/CBPA REPORT: Charlotte provided all reports for TMA, BCTCC and CBPA from the previous meetings which include meeting minutes and agendas. There was nothing new to report from the TMA, CBPA.

Gary Scranton's Reports: Nothing new with the Fire Board, EMA or the BC Airport. Gary will continue to attend all meetings necessary.

Road Report by Ray Green: Ray gave the road report. Ray has been working on mowing all the roads back with the new tractor and boom mower; it has been working great. He has gotten just about all the roads mowed, except for Woodside. They have been working on replacing the pipes needed on Bennett Road. They didn't make out to bad after the last few storms, no major damage. The road crew will continue to keep ditches clean and clear of debris, and clean out any pipes needed. Ray explained there was nothing new on the street lighting. Eric Casanave, from Stiffler McGraw, presented the board with the drawings of the new addition for an office at the Township Garage Building, which will cost approximately \$150,000.00. He suggested a retainer wall be built along the south side of the new office for drainage purposes and it will help avoid damages to the addition. The board reviewed the plans and agreed with Eric about the retainer wall. Gary Scranton made a motion for Stiffler McGraw to move forward with the plans and start the paperwork etc. for bidding the project. Charlotte Sullivan seconded and all agreed. Ray is still working with State Police on the property along Railroad Street.

Miscellaneous Business: Jonathan provided a written report to the board. There is nothing new with the Hemlock Hill Subdivision. Jonathan is still waiting on the Cell Tower Ordinance. He must research and see if we can adopt it without having zoning. He is still working on the employee manual, and codification. Jonathan will prepare paperwork as needed for several Property Maintenance code violations. Ray is to contact Scott Middendorf on the property at the bottom of Patton Hill first before we send them a letter. The supervisors received the RFP's for the Pension plan to review. They will conduct interviews at our next meeting on September 10th, 2018. Lori is to contact the two companies that responded and see when they are available that day. The board discussed the time of our regular meeting on September 10th, 2018 along with changing our monthly township meetings to the second Monday of the month instead of the first. Charlotte Sullivan suggested changing the meetings to the second Monday of the month, this way most of the bills will be to the township in time for payment authorization at their Township meeting, along with any bank statements that we are waiting on for reconciliation. Charlotte Sullivan made a motion to change the meeting time for the September 10th, 2018 meeting to 9am from 10am and also to change the Towanda Township Monthly meetings to the second Monday of the months from now on the time will remain the same. Gary Scranton seconded and all agreed. Lori Kepner will be off on August 9th, and 10th the phones will be forwarded to Charlotte while she is away. Jonathan provided the written report to the board. There is nothing new on the ordinance for Wireless Communications Facilities. Jonathan is still working on the codification and employee manual.

Correspondence. All correspondence had been forwarded to supervisors before the meeting.

Gas Wells: There were no NOI for the Township. Gary Scranton made a motion to adjourn at noon. The next Township Meeting is scheduled for September 10th, 2018 at 9am, at the Township Building.

Lori Kepner, Secretary