

January 5th, 2009 Reorganization Meeting

The Supervisors of Towanda Township met at the township building for the reorganization meeting of January 5, 2009. At 6:00PM the meeting was called to order and a motion was made to appoint Francis Lindsey temporary chairman was made by Lee Sullivan, seconded by Charlotte Sullivan, all agreed. A motion was made by Lee Sullivan to appoint Lori Kepner, Temporary secretary, seconded by Charlotte Sullivan all agreed. The Pledge of Allegiance was recited.

OFFICERS: A motion was made by Lee Sullivan to keep the same officers as well as the secretary/treasurer (Lori Kepner), seconded by Charlotte Sullivan, all agreed. Frank Lindsey, (Chairman) Lee Sullivan (Vice Chairman), Charlotte Sullivan (member)

Lee Sullivan made a motion to appoint secretary/treasurer, Lori Kepner with a compensation set at \$12.73. Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to increase all general laborers and other road crew pay by 3%. Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to appoint CDL driver Jeff Chilson as an on call as needed basis: Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to recommended wages for the working supervisors to our auditors. As the following. Full-time Road master Frank Lindsey: \$18.54. Other working supervisors at \$12.36.

Lee Sullivan made a motion to establish the treasurers bond at \$400,000.00, Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to appoint Stiffler & McGraw Associates as our engineer, Charlotte Sullivan seconded the motion and all agreed.

Frank Lindsey made a motion to appoint Lee Sullivan as the Townships Emergency Management Coordinator. Charlotte Sullivan seconded and all agreed.

Lee Sullivan made a motion to appoint Lori Kepner, Zoning Officer, Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to appoint Charlotte Sullivan TMA representative, Frank Lindsey seconded and all agreed.

Lee Sullivan made a motion to appoint Charlotte Sullivan, Avery Boardman, and Dr. Henson as representatives for CBPA, Frank Lindsey seconded and all agreed.

Lee Sullivan made a motion to appoint Mike Welliver as Chairman of the Vacancy Board. Charlotte Sullivan seconded and all agreed.

Lee Sullivan made a motion to appoint Assistant Secretary as Charlotte Sullivan. Frank Lindsey seconded and all agreed.

Lee Sullivan made a motion to appoint Lori Kepner as our Open Records Officer, Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to retain PLIGIT and Citizens and Northern bank as the Township Depositories, Charlotte Sullivan seconded and all agreed.

Lee Sullivan made a motion to authorize everyday utilities bills, etc to be paid to make sure the township does not get charged late fees, Charlotte Sullivan seconded and all agreed.

Lee Sullivan made a motion to retain Jeffrey Osmond as our township solicitor with no increase in rate from 2008 at \$95.00 per hour, Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to establish the Township meetings to be held at the Towanda Township Municipal Building PO BOX 188, Church St, Towanda PA 18848, with the dates set forth at the December 2008 Township Meeting.

Frank Lindsey made a motion to appoint Lee Sullivan as representative for the Fire Board, Charlotte Sullivan seconded the motion and all agreed.

Charlotte Sullivan made a motion to certify the voting delegate at the PSATS convention as the person who may attend the convention such as a supervisors, road master, or township secretary. Lee Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to see rental rates for the equipment:
Backhoe: \$70.00, Lg, truck \$65.00, Sm trk \$50.00, Tar Buggy \$25.00, Stonerake \$15.00, Roller \$45.00, tractor/mower \$140.00, contracted truck rental \$15.00, contracted saw/weed eater \$10.00, Lawn mower contractor rates \$20.00 per mow, and contracted Snow plowing at \$10.00 per job. Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to appoint the following members to the Zoning Hearing Board. Ray Green, Charles Strickland, and Paul Kreisler. Fred Smith will be held as the Zoning Solicitor. Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to retain Code Inspections as our Building Permit Official. Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to Set taxes are following, seconded by Charlotte Sullivan and all agreed:

Real Estate: 2.48 mills

Spec Fire Tax: 1.91 mills

Real Estate Transfer : .5%

Earned Income : .5%

Total road miles at 13.91

Federal Mileage Rate for 2009 at .55 cents per mile.

Lee Sullivan made a motion to set holidays which are to be determined by the employee manual. Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to adjourn at 6:30PM, seconded by Charlotte Sullivan and all agreed.

Signed: _____
Lori Kepner, Secretary

January 5th, 2009 Regular Meeting

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of January 5th, 2009. The meeting was called to order by Chairman Francis Lindsey at 6:30PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting, seconded by C. Sullivan, all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

Douglas Holmes with Dawson Geophysical Company was present.

NEW BUSINESS:

1. Resolution 1995-5 Bradford County Sanitation: Lee Sullivan made a motion to pass resolution 1995-5 Bradford County Sanitation. Charlotte Sullivan seconded the motion and the vote was unanimous. Lee Sullivan and Charlotte Sullivan will represent Towanda Twp on the hearing board.
2. Douglas Holmes was present to talk to the supervisors about the work that their company will be doing within the next few months. They are monitoring for gas. They will be traveling on Airport Rd, Franklin Rd, Woodside Rd, Tip Top Rd, and also Suicide Hill Rd. The supervisors agreed for the work to be completed.
3. TMA/CHARLOTTE: Charlotte turned in minutes and budget.
4. CBPA/CHARLOTTE: Charlotte turned in paperwork.
5. EMERGENCY MANAGEMENT/LEE: We meet with Scott Mulner about the road names and have completed the initial names and paperwork. We must now wait for PennDot to approve names. Once this happens we can go ahead and advertise the ordinance for the names. Lee Sullivan made a motion to advertise the ordinance as soon as we get approval for the next meeting after the advertisement. Charlotte Sullivan seconded the motion and all agreed.
6. ROADS/FRANK: Plowed & Cindered as needed, washed equipment, ordered more cinders and received them. New windows are in and they will start to work on putting the cleats on the garage for the ice. They repaired the lights on the trucks again.
7. Job descriptions have been completed and are on file.
8. Miscellaneous.

- a. Frank Lindsey made a motion to join PA One Call. It is a free membership. Lee Sullivan seconded the motion and all agreed.
- b. Lee Sullivan made a motion to provide Twp News to Bonnie Sullivan, tax collector, secretary, Lee Sullivan and Charlotte Sullivan. Frank Lindsey seconded and all agreed.
- c. Jeff should have airport ordinance done for Feb Meeting, but I will check with him. I will also talk to him about Cole Cemetery.
- d. Lee Sullivan and Lori Kepner will be present at the Auditors Reorganization meeting on Tuesday Jan 6th, at 9am sharp. Auditor's responsibilities per PSATS and Jeff Osmond are to regulation wages for Township Supervisors who are employees.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from December 8th, 2008- January 5th, 2009. They also get a detailed list of all bills paid and deposits made between this time frame. There is to be an additional bill added for Lee Sullivan for contracted work of snow plowing of \$30.00. Frank Lindsey made a motion to pay the bills, Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on March 2nd, 2009 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:15 PM

Lori Kepner, Secretary

February 2nd, 2009 Regular Meeting

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of February 2nd, 2009. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting, seconded by C. Sullivan, all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

There were no citizens present

NEW BUSINESS:

1. TMA/CHARLOTTE: Charlotte turned in minutes 12/18/08 VFW still working on sewer extension project, will now be going up Bridge street to access sewer.
2. CBPA/CHARLOTTE: Not much going on.
3. EMERGENCY MANAGEMENT/LEE: Still waiting on ok from PennDOT on street names before we can advertise ordinance and get bids. Lee turned in the Fire Report and the meeting will be later this month. We are also still checking in on the issue of the Fire Hydrants for Towanda Borough being figured into our budget for our portion of the Fire Dept 's allowance. Lori is checking with the Fire Dept to get copies of their budgets for the past several years.
4. ROADS/FRANK: Plowed & Cindered as needed, washed equipment, ordered more cinders and received them. Dee Reeves complained about snow being plowed into her driveway. Frank explained that the township was not doing that. Dawn Chamberlain offered the help of their volunteers to the township for work. She explained that a supervisor would be with the volunteer at all times and would do a variety of jobs for the township at no cost to the township. Frank is to contact her about possible help flagging during the summer months.
5. Miscellaneous.
 - a. Jeff Osmond turned in a draft of the Airport Ordinance for the township supervisors to review and for Carl Lafy to also review before being advertised for the next meeting. Lee and Charlotte rec'd a copy and one copy was delivered to Carl Lafy by Lori Kepner. Once it is approved by the FAA the ordinance maybe advertised to be passed. Carl would send it for review.

- b. Cole Cemetery. The township supervisors are getting many calls about the cemetery and buying lots. Frank Lindsey explained we need to pressure Jeff into helping us out with this matter. Lori Kepner explained she has spoken to Jeff on several occasions and that she has sent numerous letters and memos to him about the situation. Lori will call again and confront Jeff on the situation.
- c. 2008 papers have been turned into Frank Melly.
- d. The auditors report was reviewed by the board of supervisors. The supervisor's comments are as follows: The auditors meeting was advertised for January 6th, 2009 at 9:00am at the township. Present at the meeting were Loraine Cummings, Cathy Weed, Lori Kepner, and Lee Sullivan. Mr. Strickland was not present at anytime during the meeting. They adjourned at 11:00am. They did not give the secretary or Lee Sullivan a decision made by motion at the meeting on their decisions on working supervisors pay. Mrs. Cummings did ask for Frank's rentals which were provided on his time sheets, but she did not recognize that they were there. Lori Kepner explained to her that they were a contracted rate and not part of his salary which taxes are taken out of. All she had to do is look at his time records and she would have seen his rentals reports. They did not utilize a township speaker phone at anytime during their meeting. While asking for information from Lori Kepner, secretary, on Frank's salary Mrs. Cummings did not explain to Mrs. Kepner that her cell phone was in use and that someone was listening. This must be acknowledged to everyone present. The auditors only regulate the working supervisor's compensation, holiday pay, vacation and pension. They do not tell the secretary how to do her job. The supervisors are her employers and they are the one's who will explain how to do her job and what to do when they need it. The rules and regulations are set by the board of supervisors for the employees to meet. Mrs. Cummings never turned in the minutes of their meeting until after 10:00pm on the night of January 6th, 2009, which is in violation of the ethics board and Second class township code. The auditors discussed making Frank's pay salary instead of hourly pay but didn't explain why they choose not to do this but to keep him on as an hourly rate. They declined him another basic cost of living increase. A copy of the Auditors report and time received is on file.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from January 5th, 2009-February 2nd, 2009. They also get a detailed list of all bills paid and deposits made between this time frame. There is to be an additional bill added for Lee Sullivan for contracted work of snow plowing and Lori Kepner for mileage. Frank Lindsey made a motion to pay the bills, Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on March 2nd, 2009 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 7:30 PM

Lori Kepner, Secretary

March 2nd, 2009 Regular Meeting

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of March 2nd, 2009. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting with the changes made, seconded by C. Sullivan, all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

There were no citizens present

NEW BUSINESS:

1. TMA/CHARLOTTE: VFW proceeding with sewer extension
2. CBPA/CHARLOTTE: Nothing new
3. EMERGENCY MANAGEMENT/LEE: At the last EMA meeting/training Lee expressed his concerns over who would response to an emergency at the Airport. He wondered if they had their own plan and coordinator. Lee was going to contact the Airport to see if they have an emergency plan and get a copy of it. Skip Root explained he was not sure but would get back to Lee with an answer. We have not heard from Penn Dot on the road names yet so that we can move forward with the new signs and ordinance.
4. ROADS/FRANK: The new chimney has been installed at the Garage. They have been cutting brush along the roads, cleaning ditches and cindering and plowing as needed. We need to purchase a new/used tractor, which we have already budgeted for 2009 with at least 40hp. Frank received three phone quotes; Bradco Supply at \$13,000, SPE only has a 23hp tractor, and Green's Auto with a price of \$7000.00. Lee Sullivan made a motion to have Frank purchase a new/used tractor which would best suit the Township and at the best cost for the value. Charlotte Sullivan seconded the motion and all agreed. The supervisors agreed to get together with Municipal Solutions on posting and bonding of the roads. Lori is to get a hold of them to schedule an informational meeting. Lee mentioned to put in the budget for 2010 a new/used pickup for the township.
5. Miscellaneous.
 - a. Charlotte Sullivan made a motion to pass Ordinance 2009-01 Airport Zoning ordinance, with all corrections made by Jeff Osmond and ok'ed by the FAA. Lee Sullivan seconded the motion and all agreed.

- b. Frank reviewed and signed the subdivision papers for Henry and Glenna Hoffman the supervisors found no comments to the paperwork.
- c. The supervisors discussed putting pictures of past and present supervisors on the web site and also pictures of the supervisors on the wall next to our plaque. They all thought that was a great idea. We will all try to get pictures together for the project.
- d. Lee Sullivan made a motion to contact North Towanda Fire Co. to get together with them and see if they were interested in covering Towanda Twp. Charlotte Sullivan seconded the motion and all agreed.
- e. Lee Sullivan made a motion to send Lori Kepner to the Flood Summit in April as the representative of Towanda Twp. Charlotte Sullivan seconded the motion and all agreed.
- f. Lori will be getting together information on the Record Retention law and have available at our April 6th, 2009 meeting.

An executive meeting was called at this time by Frank Lindsey to discuss personnel issues.

When the supervisors came out of the executive meeting they had talked about Jeff Chilson's position at the Township. Lee Sullivan made a motion to make Jeff Chilson a part-time employee, as described in the employee policy. He will be able to get health insurance up to \$750.00 paid by the Township per month, along with paid holidays which are stated in the employee policy. Jeff must work an average of no less than 20 hours a week to be eligible. Charlotte Sullivan seconded the motion and Frank Lindsey abstained.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from February 2nd, 2009-March 2nd, 2009. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills, Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on April 6th, 2009 at 6:00P.M. We will change the May meeting from May 4th, to May 11th. The secretary will advertise the change.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:00 PM

Lori Kepner, Secretary

March 12th, 2009 Special Meeting

The Supervisors of Towanda Township met at the township building for a special meeting of March 12th, 2009. The meeting was called to order by Chairman Francis Lindsey at 8:00AM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting, seconded by C. Sullivan, all agreed.

CITIZENS TO BE HEARD

There were no citizens present

NEW BUSINESS:

1. The supervisors discussed in detail the possible posting and bonding of the Township Roads. They received information from Municipal Solutions on the procedure and guide lines that the Township will need to follow. With all the gas companies coming in and out of the area the supervisors feel the need to protect their residents and the Township roads. In order to do this supervisors must put in place agreements with the gas companies and also start the process of posting and bonding the roads. If the supervisors sign the agreement with Municipal Solutions it won't be until probably late July before the weight study of the roads is done and they can pass an ordinance. The supervisors can pick which roads they want to bond, but until they are posted the law would not be able to be enforced. The state police would be the party to enforce the weight limits. Frank will have to document every road that the Township maintains with the make up of the road, the material used, the current condition of the roads, and any other aspect that maybe helpful in case of a situation that may occur. After discussing the issue, Lee Sullivan made a motion to pass the agreement with Municipal Solutions to have them proceed with the weight study for the posting and bonding of Towanda Township's Roads, Charlotte Sullivan seconded the motion and all agreed.

BILLS TO BE PAID LIST: Frank Melly \$800.00 Towanda Township's 2008 Audit. Frank Lindsey made a motion to pay the bill, Lee Sullivan seconded the motion and all agreed.

Next meeting will be on April 6th, 2009 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 9:30 AM

Lori Kepner, Secretary

April 6th, 2009

Regular Meeting

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of April 6th, 2009. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting with the changes made, seconded by C. Sullivan, all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

Brian Grove from Chesapeake Energy was present to discuss the Road Maintenance agreement with the Township. Brian explained that Chesapeake would have no problems with signing an agreement with the Township before Chesapeake came into the area to start on drilling. He explained that it is Chesapeake objective to work with the Townships on all issues rather than work against them. He provided a basic maintenance agreement to the township for review. Meanwhile, the township has forwarded a copy to their solicitor for review and comments. Brian provided the name of the contact person for EMA responds, who is Kevin Patterson, and that Brad Wickhawk would be the gentlemen contacting the Township on road occupancy permits for driveways. Brian explained the once Brad contacted the Township this would be our notification that they would start construction soon. James Lowenstein was present to take notes for the daily review on the agreement between the Township and Chesapeake.

NEW BUSINESS:

1. TMA/CHARLOTTE: The supervisors meet with Tom Fairchild and Fred Johnson to discuss some issues brought before the board. It was an informational meeting only. The fact findings from that meeting are the following, Wysox will have a study done on the Merger with TMA, they discussed the sewer extension for the VFW, they discussed the Woodside water and sewer extension, Tom and Fred would like a new hydrant put in by the Cinder Building and also a possible coin operated water machine for public use, and they discussed the 911 readdressing.
2. CBPA/CHARLOTTE: Lee and Lori will attend the CBPA spring dinner on April 16th, at the Towanda Country Club.
3. EMERGENCY MANAGEMENT/LEE: The Township has received emergency management plans for Moppets on Mulberry, and the Bradford County Daycare. The 911 re-addressing is finished with Scott. Lee Sullivan made a motion to advertise the ordinance to be adopted at our next township meeting. Charlotte Sullivan seconded the motion and all agreed.

4. ROADS/FRANK: Frank received information from Bradford County Action and serve for volunteer work over the summer. They have been cutting brush and doing maintenance on all summer equipment to get ready. Hot Asphalt Plant is still not open. We will be notified by the gas companies when they need to get Township driveway permits this will be one way of letting the township know when or where they will be in the area.
5. Miscellaneous.
 - a. Jeff is still working on Cole Cemetery.
 - b. Charlotte Sullivan made a motion to add a performance review page to our work policy which the supervisors will do sometime in November or December before our reorganization meeting.
 - c. Lee Sullivan made a motion to pass Resolution 2009-01, Intent to follow the Records Retention Law. Charlotte Sullivan seconded the motion and all agreed.
6. Lee Sullivan made a motion to pay the bills, with the addition of Frank's reimbursement for \$83.05, Charlotte Sullivan seconded the motion and all agreed.

Frank Lindsey made a motion to adjourn, seconded by Lee Sullivan all agreed.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from March 2nd, 2009 thru April 10th, 2009. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills, with the additional of Lori's travel to the class in Lancaster and Frank Lindsey's mileage reimbursement. Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on May 4th, 2009 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 7:30 PM

Lori Kepner, Secretary

May 4th, 2009 Regular Meeting

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of May 4th, 2009. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting with the changes made, seconded by C. Sullivan, all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

Brian Driscoll was present to discuss the extension of the KOZ program. There is a ten acre parcel in the KOZ on the airport property that was set to expire in Dec of 2010, if we agree to extend the KOZ it will then carry until Dec 2017. Lee Sullivan made a motion to extend the KOZ and advertise for the ordinance to be passed at the next meeting, Charlotte Sullivan seconded the motion and all agreed. It will be passed by ordinance and Brian will see if the Airport will reimbursement the Township for any costs incurred. The property at the present time does not effective our tax records, since it is the Airport property which is tax exempt because it is an authority.

NEW BUSINESS:

1. TMA/CHARLOTTE: nothing new Lori to check and see how many fire hydrants the township pays rental on.
2. CBPA/CHARLOTTE: nothing new
3. EMERGENCY MANAGEMENT/LEE: We found the mistake which Towanda Borough made in billing us which was a \$3374.64 credit we have coming to the Township in overpayments. Lee talked to Terry Sheets and he will try to set up a meeting with North Towanda Fire and Rescue to discuss possible coverage of Towanda Township.
4. ROADS/FRANK: Frank and the crew have started mowing the cemetery, along the berms and cutting brush. They have finished up patching all township roads so far. The supervisors found no problems with the Teresa McLinko property to be subdivided. Lee Sullivan made a motion to have Frank call and have the roofs repaired on the Garage storage sheds, which are leaking. Charlotte Sullivan seconded the motion and all agreed. Teresa Place had made a comment after the review period for road names that she didn't want her road to be called Bennett Rd.

5. Miscellaneous.

- a. Lee Sullivan made a motion to sign the Road Maintenance agreement with Chesapeake. Frank Lindsey seconded the motion and all agreed.
- b. Lee Sullivan made a motion to adopt ordinance 2009-01 the 911 Readdressing Policy, Frank Lindsey seconded the motion and all agreed.
- c. Jeff Osmond is sure that we will have to petition the court for ownership of Cole Cemetery, he will get the information from Lori and the notes that the Township does have on Cole Cemetery.
- d. Lee Sullivan made a motion to appoint the TCC delegates. Frank Lindsey seconded the motion and all agreed.
- e. There is no charge from Municipal Solutions on restudy of the roads unless a major change takes place.
- f. Lee Sullivan made a motion that the Township will request that Code Inspections require a full approval report for every project that is going on in the Township from the Supervisors whether it be a remodeling project for new construction. Charlotte Sullivan seconded the motion and all agreed.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from April 10th, 2009-May 4th, 2009. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills. Charlotte Sullivan seconded the motion and the vote was unanimous.

Lee Sullivan made a motion to pay the bills, Charlotte Sullivan seconded the motion and all agreed.

Frank Lindsey made a motion to adjourn, seconded by Lee Sullivan all agreed.

Next meeting will be on June 8th, 2009 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:30 PM

Lori Kepner, Secretary

June 8th, 2009 Regular Meeting

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of June 8th, 2009. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting with the changes made, seconded by C. Sullivan, all agreed. The treasurer's report was given. The township invested \$200,000 into another CD with PLGIT, it will mature in 182 days with an interest income of \$1844.93. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

NO CITIZENS WERE PRESENT

NEW BUSINESS:

1. W. Lee Sullivan made a motion to pass Ordinance 2009-02 which will extend the life of the KOZ 10 acre parcel at the Airport for another 7 years. It will expire now in Dec of 2017. The airport authority has promised to reimburse the township for any advertising costs associated with the ordinance, since it is to their advantage that the township extend the KOZ period. Lori will send an invoice for reimbursement for the advertising fees. Charlotte Sullivan seconded the motion and all agreed.
2. TMA/CHARLOTTE: The TMA is looking to purchase a 24X48 pole building at the new plant site. The VFW will be working on their own for the sewer extension. They will be going up Bridge St route.
3. CBPA/CHARLOTTE: Dupont is getting the Saturn project which should open up 90-100 new jobs.
4. EMERGENCY MANAGEMENT/LEE: We received two phone quotes out of the five which were requested. Half's Signs with a quote of \$ 5639.86, with delivery within 60-90 days and Bradco supply with a quote of \$5627.51 delivery is three weeks after receipt. We will get another phone quote so that we have three on file. W. Lee Sullivan made a motion to accept the quote from Bradco supply of \$5627.51; Charlotte Sullivan seconded the motion and all agreed. We will order our private road signs at the same time, but the initial cost will be through the township, if the sign is then later damaged and needs replaced that will be at the cost of the land owner or owners. We will submit the quotes to the County for grant approval once they approve the grant we can order the signs.
5. ROADS/FRANK: The guys have been berming the roads when possible, will be doing sidewalk work shortly and mowing of the cemetery. We have received the contract back from Chesapeake signed.

AN EXECUTIVE SESSION WAS CALLED TO DISCUSS A LEGAL MATTER AND PERSONEL.

Jeff Osmond had met with the secretary to get information on Cole cemetery to further the process of establishing the administration of the cemetery. He believes we need to petition the courts for ownership of the cemetery and dissolve the old association. There is only one surviving person who was on the association board last and that is Warren Overpeck. Charlotte Sullivan made a motion to have Jeff Osmond move forward with the proceedings, and also have the cemetery property surveyed; W. Lee Sullivan seconded the motion and all agreed. Frank Lindsey had mentioned that he had been having complaints about one of the employees, he was reminded to write down and document what was said and when.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from May 4th, 2009-June 8th, 2009. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills. Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on July 7th, 2009 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:30 PM

Lori Kepner, Secretary

July 7th, 2009 Regular Meeting

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of July 7th, 2009. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting. The treasurer's report was given. Charlotte Sullivan made a motion to accept the treasurer's report as given. Lee Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

NO CITIZENS WERE PRESENT

NEW BUSINESS:

1. TMA/CHARLOTTE: Lee Sullivan made a motion to accept an agreement with Towanda Water and Sewer to install a Fire Hydrant along Cummings Road so that Tankers could access water easier and safer than the hydrant next to Harkness Restaurant. Lori will check to see if our insurance rates may go down since we will have an additional hydrant located right next to the Garage office and Building. Charlotte Sullivan seconded the motion and all agreed. There will be an open house for new TMA building will be in September. Wysox is still waiting on funding for the new system. And the VFW is moving forward.
2. CBPA/CHARLOTTE: nothing new to report. Gas companies project that they will be in the area for approximately 15-35 years.
3. EMERGENCY MANAGEMENT/LEE: Lee Sullivan made a motion to approve the grant received from Bradford County Commissioners for the approval of the purchase of street/road signs for the township. Frank Lindsey seconded the motion and all agreed. Bradco will order signs and should have to the township by August. Once installed the township will need to contact Greg Dibble for a final completion report of the signs and then the township will submit for reimbursement from the County. We should still have some summer help to get the signs installed faster.
4. ROADS/FRANK: Frank and the crew have been busy berming the roads, mowing, and taking care of Cole Cemetery. Frank needs to get the information on Airport Road and Fox Chase road on how they are made and with what materials to Municipal Solutions so they can complete the engineering phase and get the posting and bonding requirements finished. Chesapeake will be getting an invoice from the township for reimbursement of materials used to fix Laurel Hill Road. It should be dry enough now for House to come fix the chimney to the furnace in the office. Frank will contact him.

5. Lee Sullivan made a motion to appoint a replacement auditor, for Daniel Strickland who has just passed away, Sarah A. Shumway. Charlotte Sullivan seconded the motion and all agreed. The township must notify the court house of the change and then Sarah Shumway will have to contact the Republican representative to get on the November ballot to run for the position.
6. Lee Sullivan made a motion to appoint Jonathan Foster as our temporary replacement for Jeffrey Osmond as solicitor, at a rate of \$95.00 per hour. Charlotte Sullivan seconded the motion and all agreed. Jeff will notify us when he has been reinstated. Lori will talk to Jonathan to let him know he has been appointed temporary solicitor and also give him information on current issues the township is facing.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from June 8th, 2009-July 7th, 2009. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills. Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on August 4, 2009 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 7:30 PM

Lori Kepner, Secretary

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of August 4th, 2009. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting. The treasurer's report was given. Charlotte Sullivan made a motion to accept the treasurer's report as given. Lee Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

Jonathan Foster Jr. was present to represent the Township on Cole Cemetery. He provided a petition to the courts for the dissolution of the Cole Cemetery Association so the Township can take full responsibility and control of the Cemetery. Since Warren Overpeck is the only remaining board member, he must sign a release on the Cemetery and then the township will petition the court. Once the release is signed Jonathan will advertise for the petition and send it to court. Lee Sullivan made a motion to sign the petition to the court, Charlotte Sullivan seconded the motion and all agreed.

NEW BUSINESS:

1. TMA/CHARLOTTE: Water rates will be going down.
2. CBPA/CHARLOTTE: nothing new to report
3. EMERGENCY MANAGEMENT/LEE: Nothing new, grant approved through county waiting on delivery of road signs from Bradco.
4. ROADS/FRANK: The guys have been mowing, and taking care of Cole Cemetery. They are done patching the roads. Frank is going to meet with Chesapeake on the reimbursement of the road repairs. Also Frank needs to address the traffic issue at the entrance to Fox Chase Dr. We will have the road painted for the lanes and put signs to instruct the drivers of curves ahead, etc. Frank will see about a new frame for the new map. New CDL requirements for all new employees driving our equipment which includes Drug testing. John Kulick is going to hand in drawings for the new storage units. Lee Sullivan made a motion to have a minor land development plan reviewed by Ray Stolinis on the drainage issues for the new development. Charlotte Sullivan seconded the motion and all agreed.
5. a. Bradford County Sanitation will have a meeting on August 6th, and the 11th to discuss their budget issues and problems. Lee and Charlotte will try to attend.
b. The supervisors authorized Lori to have off a requested vacation day without pay on August 10th.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from July 7th, 2009-August 4th. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills. Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on September 7th, 2009 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 7:00 PM

September 8th, 2009 Regular Meeting

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of September 8th, 2009. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

THERE WERE NO VISITORS AT THE TOWNSHIP MEETING

NEW BUSINESS:

1. TMA/CHARLOTTE: Nothing new there was no meeting.
2. CBPA/CHARLOTTE: Nothing new there was no meeting.
 - a. Charlotte Sullivan made a motion to pass Ordinance 2009-04 amending the KOZ ordinance 2009-03 with the termination date corrected. Lee Sullivan seconded the motion and all agreed.
3. EMERGENCY MANAGEMENT/LEE: Next EMA training will be on Sept 10th. Lee and Lori will be updating the emergency management plan it needs to be updated every two years and it is due now. We have found out the Bradford County Daycare is no longer in the old school building and that the Sage house is now being used as housing for the gas company. We need to see if Chesapeake has a resource list that we maybe able to use. There have been some issues over a couple of the private road names. The supervisors received a call from Wayne Welch on his concern over the private road name which leads to his resident, which is Bowen Lane. Lee Sullivan had visited the property owners which are located off that lane a few years ago, when the 911 readdressing in Bradford County started. He had spoken to Terry Bowen and she suggested Bowen Lane and thought that there would be no problems with that name. When Charlotte Sullivan was approached she agreed with the name. The Welch residence was not contacted. Mr. Welch wanted to name the road Winifred Lane after an aunt or cousin of his wives family. Charlotte Sullivan provided information at the Township meeting on the private lane. 9/21/1972- Land now the Bowen Property was sold from Clayton Seymour to Donald Rhodes that included a 50' right of way for the Seymour/Rhodes properties. Rhodes subsequently sold the property to Michael Goodrich, Michael Goodrich sold the property to Joyce Goodrich, and Joyce Goodrich sold the property to Dorothy Goodrich. On 5/2/1989 Dorothy Goodrich deeded the property to her son and daughter-in-law Leroy & Charlotte Sullivan. When the Sullivan's acquired the property, their son-in-law Robert Bowen began to clear the land, installed swales to collect water and directed the drainage to a ditch on the North side. He then built a road to the property from Route 2027. He then installed a sewer line from the property east and then south through the Seymour-Johnson property and east to the manhole on Route 2027. When all this was complete the Bowen's moved their trailer home to this

property. Because of all the previous work that was done by Robert Bowen, Charlotte feels that the name "Bowen Lane" is properly named and should remain as the official name. He built the road (Lane) and his family still resides there. Based on the information provided Lee Sullivan made a motion to keep the private road name as Bowen Lane. Frank Lindsey seconded the motion and all agreed. Karen Prough had made a comment on the private road name of Everly Lane, but the township has not heard anything back from her. She owns the upper half of the road and the Kepner's own the entrance to the road. The Kepner's have not contacted the Township with concerns over the road name. Lee Sullivan explained for over 15 years of driving the bus children have been getting on at that bus stop.

4. ROADS/FRANK: Cell phone contract to run out in October, we will price new contracts now. Lee Sullivan made a motion to get new cell phone contracts, when the old contract expires. Charlotte Sullivan seconded the motion and all agreed. We have received the new salt contract information through costars and can start ordering salt now. Frank will let Lori know how much we need to order for now. We have been receiving our cinders already. Equipment show in Troy is on September 10th. Code Inspections has talked with Hoppe's Construction on their temporary trailers and has come to an agreement. Lori will be updating the web site with commending the guys on the great work which was done installing the new road name signs. Joe Snell has contacted the Planning Commission on his construction site located next to Hoppe's Construction.
5. Lee Sullivan made a motion to write a letter to our local representatives in opposition to the State Police coverage HB1500 and also our opposition to the gas severance tax. Charlotte Sullivan seconded the motion and all agreed.
6. Miscellaneous:
 - a. We have forwarded the plans for Jon Kulick's storage units to Ray Stolinas and Brian Davis for review. Right off the top of Frank Lindsey's head he saw where the setback next to the town houses would only be 5feet; it needs to be at least 10 feet.
 - b. Charlotte Sullivan made a motion to prepare for the CPA firm advertisement for the 2010 calendar year to audit the books of the Township and the Township tax collector. Lee Sullivan seconded the motion and all agreed.
 - c. Lee and Charlotte attended the Aug 11th meeting of the Bradford County Sanitation Committee. We found out that their funds are very scarce. They do not know when they are going to get funding from the State or even if they are getting any funding. They are probably going to raise permit rates to try to help with their funding. Also they are requesting that the municipalities pay a fee of \$1.00 per capita for residents not on city sewer for the year 2009 and for 2010 to budget \$4.00 per capita. Now this is to help coverage the \$50,000.00 line of credit they have received to get them through till the budget is passed and they see what kind of funding is

going to be available to them. If they receive their funding then the municipalities would be reimbursed the fee they paid in. Each municipality would have to pass resolution to agree to the fee, and the Bradford County Sanitation would put a clause in the resolution that they could increase fees without having to pass a new resolution each year. This is all under review right now, and the Sanitation Committee will contact the municipalities as soon as possible with any news.

d. The BCTOA annual convention is scheduled for September 24th, 2009 this year at the Troy Fire Dept.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from -August 4th-September 8th, 2009. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills. Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on October 5th, 2009 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 7:40 PM

Lori Kepner, Secretary

October 5th, 2009 Regular Meeting

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of October 5th, 2009. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Frank Lindsey, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

THERE WERE NO VISITORS AT THE TOWNSHIP MEETING

NEW BUSINESS:

1. TMA/CHARLOTTE: The VFW is proceeding with sewer extension, Wysox will be getting the water line installed in June 2010 will take approximately until 2011 to complete.
2. CBPA/CHARLOTTE: Charlotte wished to be reappointed to the CBPA board. Lee Sullivan made a motion to reappoint Charlotte Sullivan as a board member for the CBPA representing Towanda Township. Frank Lindsey seconded the motion and all agreed. We sent in the grant application information again to CDBG, all we need to finish is the income verification.
3. EMERGENCY MANAGEMENT/LEE: Nothing new Promulgation to be passed at December Mtg and resource list to be updated.
4. ROADS/FRANK: Lee Sullivan made a motion to call around and get some prices for gas lease on Township properties. Frank Lindsey to call Chesapeake. Charlotte Sullivan seconded the motion and all agreed. We do not need to advertise for gas lease.
5. Miscellaneous:
 - a. Lee Sullivan made a motion to pass Resolution 2009-05: Authorizing the payment of a per capita assessment to the Bradford County Sanitation Committee for the calendar year of 2009 for the purpose of providing operating funds: The amount to pay for 2009 will be \$515.00. Charlotte Sullivan seconded the motion and all agreed. This figure was based on an approx number of residents (515) not on the Towanda Water and Sewer system.
 - b. Charlotte Sullivan made a motion to check into getting a faster computer system for the office. Lee Sullivan seconded the motion and all agreed.
 - c. A letter from Bradford County Planning and Grants was received on the Jon Kulick property. They are requiring that the plans for the proposed units, which will exceed the threshold for the impervious surfaces defined

within the Bradford County Subdivisions and Land Development Ordinance Article II section 201, will need to be reviewed by the County.

- d. Cole cemetery moving forward with the petition.
- e. Trick or Treat will be the same night as Towanda Borough with the same time. Lee will contact the Towanda Fire Police to help with pedestrians.
- f. The supervisors were asked to think of any new items for the budget. Some items added were, new radio system for truck, office furniture, new computer, expanding twp office, new chain saw, new weedwacker, software update for computer.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from --September 8th, 2009- October 5th, 2009. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills. Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on November 2nd, 2009 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:00 PM

Lori Kepner, Secretary

November 16th, 2009 Regular Meeting

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of November 16th, 2009. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Frank Lindsey, Charlotte Sullivan and Lori Kepner were present. Frank Lindsey made a motion to accept the minutes of the previous meeting. Charlotte Sullivan seconded and all agreed. The treasurer's report was given. Frank Lindsey made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

Frank Lindsey explained there were only two people who came forward and expressed their interest in filling in for the rest of W. Lee Sullivan's term which will end in 2012. Gary Scranton had met with Frank soon after Lee had passed away. James Tice just recently called Frank and expressed his interest. Frank Lindsey made a motion to replace W. Lee Sullivan's position as Vice-Chairman with Gary Scranton. Charlotte Sullivan seconded the motion and both agreed.

Mr. Scranton will have to fill the remainder of Lee's term. Lee Sullivan was a wonderful person and supervisor. He will be greatly missed. Lee contributed so much more to the Township than he probably realized. He went over and beyond the call of duty. We welcome Gary Scranton to the board and hope that he will also be apart of the community.

CITIZENS TO BE HEARD

Terry Sheets, from Bradco Supply was present to give information on the new F250 truck the township is looking to purchase.

NEW BUSINESS:

1. TMA/CHARLOTTE: The VFW should have the sewer extension completed within two weeks if the weather holds out. So far the TMA have received \$502,000.00 from the frack water sales. They used 10% of that to reduce the water bills.
2. CBPA/CHARLOTTE: Nothing New
3. EMERGENCY MANAGEMENT/: Charlotte Sullivan made a motion to appoint Lori Kepner as the temporary EMA director for Towanda Township. Frank Lindsey seconded and all agreed. Promulgation to be passed at December Mtg and resource list to be updated.
4. ROADS/FRANK: Frank Lindsey made a motion to accept the quote from Hondru Fleet Group out of Manheim, PA for a new 2010 Ford Super Duty F-250 4WD Reg Cab 137" CL F2B for \$23,325.42 Charlotte Sullivan seconded the motion and all agreed. Frank Lindsey made a motion to accept the quote from Bradco Supply for the snow plow, light, and back rack for the Ford F250 for the cost of \$5307.76. Charlotte Sullivan seconded the motion and all agreed. Both the New 2010 F F-250 and the Snow plow, light and back rack are priced through

the COSTARS -13 contracts. We will receive the complete contract to have on file for the Liquid Fuels Audit. Since we purchased the equipment through the COSTARS program there is no need to bid it out. We can use up to \$26,987.21 of our liquid fuels money to purchase the truck the balance of \$1645.97 will be transferred out of the Plgit Plus acct to the General to be paid out of the General Fund. It is that time our year again to send the letter of agreement with North Towanda Township on the Laurel Hill Winter maintenance agreement. Frank and Charlotte agreed to send the letter to North Towanda.

5. Resolution 2009-06:

Charlotte Sullivan made a motion to pass Resolution 2009-06 to hire a CPA to perform the 2009 Audit of the Township books and the Township Tax Collectors books that CPA will be Francis Melly. He was the only response to the advertisement. He quoted the township a price of \$900.00. Frank Lindsey seconded the motion and all agreed.

6. a. Charlotte Sullivan made a motion to approve the proposed 2010 budget for advertise to be passed at the December 2009 Township meeting. Frank Lindsey seconded the motion and all agreed.

b. Our Reorganization meeting will be on Monday January, 4th, 2010 at 6PM, with the Auditor Reorganization meeting to be the following day. I will send a letter to each auditor to see what time on Tuesday the 5th they will have their meeting. I will advertise as soon as I know their answer.

c. Jonathan Foster is ready to advertise for the petition on Cole Cemetery. This way once it is done the Township will have full control of the Cemetery.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from --October 5th, 2009-November 16th, 2009. They also get a detailed list of all bills paid and deposits made between this time frame. Frank Lindsey made a motion to pay the bills. Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on December 7th, 2009 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Charlotte Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 9:00 PM

Lori Kepner, Secretary

December 7th, 2009 Regular Meeting

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of December 7th, 2009. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Frank Lindsey, Charlotte Sullivan, Gary Scranton and Lori Kepner were present. Charlotte Sullivan made a motion to accept the minutes of the previous meeting. Francis Lindsey seconded and all agreed. The treasurer's report was given. Charlotte Sullivan made a motion to accept the treasurer's report as given. Frank Lindsey seconded the motion and all agreed. Lori Kepner explained that our CD had matured and that there were no rates at the present time that looked favorable to transfer the money out of the general to reinvest. She will keep an eye on the rates and inform the supervisors if rates start to go up and it seems good to reinvest the CD.

CITIZENS TO BE HEARD

James Lowenstein was present, he asked questions directed to our new supervisor Gary Scranton, he took pictures, and also wanted to know if there were any new tax increases occurring in the budget.

NEW BUSINESS:

1. TMA/CHARLOTTE: So far the TMA has made approx. \$502,000.00 on the gas water sales. VFW should be done construction soon.
2. CBPA/CHARLOTTE: Dupont will be starting project Saturn soon, should employ approx. 30-35 new positions. Charlotte will be applying for the CDBG grant.
3. EMERGENCY MANAGEMENT/: Scott Molnar to get back to use on progress with 911 readdressing. Gary Scranton will attend the Fire Board meetings for Towanda Twp.
4. ROADS/FRANK: Frank and Jeff have been plowing when needed and maintaining the equipment.
5. Miscellaneous:
 - a. Frank Lindsey made a motion to pass Budget Resolution 2009-07 with no tax increases. Charlotte Sullivan seconded the motion and all agreed.
 - b. Charlotte Sullivan made a motion to pass Resolution 2009-08 establishing DOT Grants access for processing Liquid Fuels Annual Report. Frank Lindsey seconded the motion and all agreed.
 - c. Frank Lindsey made a motion to pass Promulgation 2009-09 resolution. Charlotte Sullivan seconded the motion and all agreed.
 - d. Frank Lindsey made a motion to get phone quotes on extending the secretaries office out approximately 6ft, with an 8ft walkway through the existing office to the other half of the office. This will give the secretary more room in her office and allow the others file cabinets to be placed in her office under lock and key, which are now in the main room.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from --November 16th, 2009-December 7th, 2009. They also get a detailed list of all bills

paid and deposits made between this time frame. Frank Lindsey made a motion to pay the bills. Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on January 4, 2010 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Charlotte Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:30 PM

Lori Kepner, Secretary