

January 7, 2008

The Supervisors of Towanda Township met at the township building for the reorganization meeting of January 7, 2008. At 6:00PM the meeting was called to order and a motion was made to appoint Francis Lindsey temporary chairman was made by Lee Sullivan, seconded by Charlotte Sullivan, all agreed. A motion was made by Lee Sullivan to appoint Lori Kepner, Temporary secretary, seconded by Charlotte Sullivan all agreed. The Pledge of Allegiance was recited.

OFFICERS: A motion was made by Charlotte Sullivan to keep the same officers as well as the secretary/treasurer(Lori Kepner), seconded by Lee Sullivan, all agreed. Frank Lindsey, (Chairman) Lee Sullivan(Vice Chairman), Charlotte Sullivan(member)

Lee Sullivan made a motion to appoint secretary/treasurer, Lori Kepner with a compensation set at \$12.36. Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to increase all general laborers pay by 3%. Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to appoint CDL driver Bob McKean as an on call as needed basis: Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to recommended wages for the working supervisors to our auditors. As the following. Full-time Road master Frank Lindsey: \$18.54. Other working supervisors at \$12.36.

Lee Sullivan made a motion to establish the treasurers bond at \$400,000.00, Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to appoint Stiffler & McGraw Associates as our engineer, Charlotte Sullivan seconded the motion and all agreed.

Frank Lindsey made a motion to appoint Lee Sullivan as the Townships Emergency Management Coordinator. Charlotte Sullivan seconded and all agreed.

Lee Sullivan made a motion to appoint Lori Kepner, Zoning Officer, Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to appoint Charlotte Sullivan TMA representative, Frank Lindsey seconded and all agreed.

Lee Sullivan made a motion to appoint Charlotte Sullivan and Avery Boardman as representatives for CBPA, Frank Lindsey seconded and all agreed.

Lee Sullivan made a motion to retain PLIGIT and Citizens and Northern bank as the Township Depositories, Charlotte Sullivan seconded and all agreed.

Lee Sullivan made a motion to authorize everyday utilities bills, etc to be paid to make sure the township does not get charged late fees, Charlotte Sullivan seconded and all agreed.

Lee Sullivan made a motion to retain Jeffrey Osmond as our township solicitor with no increase in rate from 2007, Charlotte Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to establish the Township meetings to be held at the Towanda Township Municipal Building PO BOX 188, Church St, Towanda PA 18848, with the dates set forth at the December 2007 Township Meeting.

Frank Lindsey made a motion to appoint Lee Sullivan as representative for the Fire Board, Charlotte Sullivan seconded the motion and all agreed.

Charlotte Sullivan made a motion to certify the voting delegate at the PSATS convention as the person who may attend the convention such as a supervisors, road master, or township secretary. Lee Sullivan seconded the motion and all agreed.

Charlotte Sullivan made a motion to see rental rates for the equipment:
Backhoe: \$60.00, Lg, truck \$55.00, Sm trk \$45.00, Tar Buggy \$15.00, Stonerake \$15.00, Roller \$40.00, tractor/mower \$125.00, Supervisor truck \$10.00, Supervisor saw/weed eater \$5.00, Lawn mower contractor rates \$20.00 per mow, and contracted Snow plowing at \$15.00 per job. Lee Sullivan seconded the motion and all agreed.

Charlotte Sullivan made a motion to Set taxes are following, seconded by Lee Sullivan and all agreed:

Real Estate: 2.48 mills

Spec Fire Tax: 1.91 mills

Real Estate Transfer : .5%

Earned Income : .5%

Total road miles at 13.91

Mileage Rate for 2008 at .505 cents per mile.

Charlotte Sullivan made a motion to set holidays which are to be determined by the employee manual. Lee Sullivan seconded the motion and all agreed.

Lee Sullivan made a motion to adjourn at 6:30PM, seconded by Charlotte Sullivan and all agreed.

Signed: _____
Lori Kepner, Secretary

January 7, 2008

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of January 7, 2008. The meeting was called to order by Chairman Francis Lindsey at 6:30PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting, seconded by C. Sullivan, all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

Steve Sumner from Gannon Associates was present to discuss insurance proposals for the 2008-2009 calendar years.

NEW BUSINESS:

1. Insurance proposals: The Township received two insurance proposals for the 2008-2009 year. One from HA Thomson for \$9616.41, and the other from Gannon Associates for \$7845.00. Lee Sullivan made a motion to accept the bid from Gannon Associates for \$7845.00 without the additional \$1,000,000.00 liability coverage, Charlotte Sullivan seconded the motion and the vote was unanimous.
2. Resolution 2008-01: Fee Schedule rates, Lee Sullivan made a motion to pass Resolution 2008-01 fee schedule rates which have been updated through our solicitor, Charlotte Sullivan seconded the motion and the vote was unanimous.
3. TMA/CHARLOTTE: Charlotte turned in minutes from the Nov Mtg, explained that the water and sewer rates are going to increase approximately 10% total between both.
4. CBPA/CHARLOTTE: Nothing new
5. EMERGENCY MANAGEMENT/LEE: Flood summit to be on January 25th, Charlotte, Lee & Lori to attend. Comprehensive plan to hold meeting on January 17th, Lee is to invite Tony Ventello. The township sent out the reimbursement for the cell phones.
6. ROADS/FRANK: Plowed & Cindered as needed, washed equipment, ripped up old floor and to replace with new floor. Lee Sullivan made a motion to authorize Frank Lindsey to get quotes on new floor and have replaced. Charlotte Sullivan seconded the motion and the vote was unanimous.
7. Web page still in design, still getting information together.
8. Sent letter from Chestnut Associates on tax reimbursement of \$181.09 in late fees, to Jeff Osmond, solicitor for him to review.
9. Miscellaneous:

- a. Lee Sullivan made a motion to put a note on the agenda that citizens to be heard must call in before noon the day of the Township meeting to give the secretary enough time to prepare, and also that each citizen has a 5 minute limit on subject they are discussing. Charlotte Sullivan seconded the motion and the vote was unanimous.
 - b. Lee Sullivan made a motion to increase the insurance allowance for employees up to \$750.00 with proof of increase bill. If their insurance is only \$400.00 then they only get an allowance of \$400.00. Charlotte Sullivan seconded the motion and the vote was unanimous.
 - c. Lori Kepner to take to northern tier about getting a new printer that would best work for the township.
 - d. Lori Kepner received approval to attend a class for the township in January.
 - e. Lori Kepner to attend the Auditors reorganization meeting on Jan 8, 2008 at 7:00pm to give information on salaries suggested for the working supervisors.
 - f. Job descriptions have been completed and are on file.
10. Resolution 1995-5 Bradford County Sanitation: Lee Sullivan made a motion to pass resolution 1995-5 Bradford County Sanitation. Charlotte Sullivan seconded the motion and the vote was unanimous.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from December 2007- January 7th, 2008. They also get a detailed list of all bills paid and deposits made between this time frame. There is to be an additional bill added for Lee Sullivan for contracted work of snow plowing of \$40.00. Frank Lindsey made a motion to pay the bills, Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on February 4th, 2008 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:00 PM

Lori Kepner, Secretary

February 4, 2008

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of February 4, 2008. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting, seconded by C. Sullivan, all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

There were no visitors present

NEW BUSINESS:

1. Lee Sullivan made a motion to appoint Charlotte Sullivan as the assistant secretary/working supervisor, if she would accept the position. Charlotte Sullivan accepted the position as assistant secretary. The supervisors feel it is a good idea to have a backup in case something would happen to the secretary/treasurer (for ex: prolonged illness) that someone else was familiar with the computer and everyday details. Frank Lindsey seconded the motion and Charlotte abstained from the vote.
2. TMA/CHARLOTTE: Charlotte turned in minutes. She explained that the Woodside sewer extension project was moving forward. It will eventually be mandated by the state. The project cost to the residents will be approximately \$50,000.00 with 11 EDU'S to hook up. We need to contact Tina Pickett's office to see if there is any grant money available for assistance to the residents before the project starts. We should contact CDBG also for help. The sewer extension for the VFW is still in the works, but will be in the hands of the VFW costing them approximately \$60,000.00.
3. CBPA/CHARLOTTE: Nothing new
4. EMERGENCY MANAGEMENT/LEE: We received reimbursement for the cell phones. Also still working on finishing the roads names for the 911 addressing.
5. ROADS/FRANK: Plowed & Cindered as needed, washed equipment. With all the ice storms we had to order more salt. They cut brush along roads which the ice storms broke down. Frank replaced the old floor in his office which was coming apart. Clark Furniture did a nice job.
6. Web page still in design..

7. Lee Sullivan made a motion to not reimburse Chestnut Associates for taxes of \$181.09 per recommendation from their attorney Jeffrey Osmond. Charlotte Sullivan seconded the motion and all agreed.
8. Miscellaneous:
 - a. The township is researching different insurance plans, their rates, benefits etc.
 - b. Jeff Osmond is still working on updating our employee handbook.
 - c. Lee Sullivan suggested appointing Mike Welliver to the position of Chairman of the Vacancy Board. Lori to contact Mike and ask about how he feels about taking the position.
 - d. Lee Sullivan made a motion to adjust the pay of the supervisors from twice a year to quarterly payments per the second class township code. Charlotte Sullivan seconded the motion and all agreed.
 - e. Lee Sullivan made a motion to have Jeffrey Osmond draft an ordinance to increase the pay per meeting for the supervisors which is allowed under the second class township code. Only newly elected supervisors will be eligible for the increase, or a current supervisor when they run for re-election and win. Charlotte Sullivan seconded the motion and all agreed. Jeff Osmond will draft up an ordinance for the supervisors to review at their next meeting.
 - f. The supervisors discussed the Hemlock Hill Subdivision and taking over the road and retention ponds. They were in agreement to take over the road once completed and built to Penndot specs. They do not want to take over the retention ponds at this time. They are concerned with the liability and maintenance for the township.
 - g. The township is to contact Peggy Coleman about the maintenance issue at her home on SR2027 next to the ELK Lodge.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from January 7th, 2008-February 4th, 2008. There is an additional bill for supplies to the Garage office that are also approved. They also get a detailed list of all bills paid and deposits made between this time frame. Frank Lindsey made a motion to pay the bills, Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on March 11, 2008 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:00 PM

Lori Kepner, Secretary

March 11, 2008

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of March 11, 2008. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting, seconded by C. Sullivan, all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

There were two visitors present. Carl Lafy and Ronald Somogy were present at the Township meeting to discuss the new Airport Ordinance. At the present time Jeffrey Osmond the Townships Solicitor, is reviewing the ordinance and making the proper changes. It was also mentioned about the new subdivision which would be going up in Towanda Township, but Mr. Lafy hadn't received any information on it yet to comment.

NEW BUSINESS:

1. Lee Sullivan made a motion to appoint Mike Welliver as Chairman of the Vacancy Board. Lee and Lori contacted Mike Welliver in regards to the position. Lee had talked directly to Mike and he accepted the position. Charlotte Sullivan seconded the motion and the vote was unanimous.
2. TMA/CHARLOTTE: Charlotte turned in minutes. The Woodside extension is still under review. It's just a matter of time before they have to commit to the project. Tom Schell may due a survey of the income in that area for grant purposes.
3. CBPA/CHARLOTTE: April 10th, 2008 will be the annual Dinner at the Country Club.
4. EMERGENCY MANAGEMENT/LEE: Still working on 911 addressing names, just waiting on Burlington Township so far for their name.
5. ROADS/FRANK: Jeff Fowler was inquiring about a driveway permit, water becoming an issue off of Hemlock Hill subdivision. They have been cleaning ditches, cutting brush along roads, and completing routine maintenance on vehicles.
6. Web page still in design should be completed by April, with exception to Comp. Plan information.

7. Lee Sullivan made a motion to advertise for a public meeting time held before the April 7th, 2008 Regular meeting from 6:00pm-6:15pm at which time they will pass resolution 2008-02 The Joint Comprehensive Plan. Charlotte Sullivan seconded the motion and all agreed.
8. Charlotte Sullivan made a motion to authorize Jeff Osmond, solicitor, to advertise Ordinance 2008-01 in regards to increase in pay for supervisors meetings. Lee Sullivan seconded the motion and all agreed.
9. The COG joint insurance plan is still in the process of being established. Ray needs to get all townships together with information on whether or not they want to participate before we can get a quote for insurance. Then once we've established a joint insurance coverage plan, then it would take approximately 2 months to get quotes back from insurance company before we make a decision to accept the quote.
10. Miscellaneous:
 - a. Jeff Osmond still is working on employee manual.
 - b. Charlotte Sullivan reimbursed the Township for Dental coverage which was for 6 months of coverage. We received her check and it has been deposited back into the Township general fund.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from February 4th, 2008-March 11, 2008, with the addition of Francis Melly- \$800.00 and Lee Sullivan \$70.00. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills, Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on April 7th, 2008 at 6:00P.M.

Lee Sullivan made a motion to adjourn, Charlotte Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:00 PM

Lori Kepner, Secretary

April 7, 2008

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of April 7, 2008. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting and also the minutes from our special meeting, seconded by C. Sullivan, all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

No citizens present at the meeting

James Lowenstein was present at the meeting

NEW BUSINESS:

1. Lee Sullivan made a motion to pass resolution 2008-02 for the participation in the Joint Comprehensive Plan. Charlotte Sullivan seconded the motion and the vote was unanimous. The plan has been under review and now each township must pass the resolution to participate. Towanda Borough and North Towanda Township will need to pass their resolution also before the new CD comes out from Doug Hovey. Once we get our new CD, the township will forward that information to our Web Design consultant to add to the townships web page.
2. TMA/CHARLOTTE: TMA meeting was canceled. The Woodside extension is still under review. The VFW will do the contracted work to put in their sewer extension as part of the deal with TMA.
3. CBPA/CHARLOTTE: April 10th, 2008 will be the annual Dinner at the Towanda Country Club, Lee Sullivan and Charlotte Sullivan to attend annual dinner. Charlotte turned in minutes from CBPA.
4. EMERGENCY MANAGEMENT/LEE: Still just waiting on Burlington Township so far for their name. Lee explained that the letters on the new signs will need to be 6 inches by 2010. Lee turned in Minutes from the Towanda Fire Board.

5. ROADS/FRANK: Worked on all equipment, mowed, cleaned ditches, cut brush. Frank is going to get a hold of Leo on paving prices, and HRI about oil prices. Not sure if we will do work this year with the prices out there right now for everything. Lee Sullivan made a motion that the employees are not required to use a time clock, including the Road Foreman, Charlotte Sullivan seconded the motion and Frank Lindsey abstained. Lee feels that since we have part-time on call employees it would not be effective for the township. Frank is the Road Foreman and it is his responsibility to keep track of the employee's hours work and the projects that they need to do and to record this information. Frank is the one who dedicates what hours the road crew work. That is what Franks job is as Road foreman.
6. Web page is completed. The only thing left to add is the new comprehensive Plan, Lori will be getting a hold of D3 Web design to explain to her how to put notices in and announcements for the Web Page. Our grant application has been submitted and accepted by Northern Tier Regional Planning.
7. Charlotte had authorized Jeff Osmond to advertise for the new 2008-01 ordinance in reference to the supervisors pay increase. Jeff has not done so yet. The increase is only eligible to newly elected supervisors. Our current supervisors would not receive any increase unless they were re-elected when their next term is up.
8. Miscellaneous:
 - a. Jeff is still working on our quarterly pay resolution.
 - b. Jeff still is working on employee manual.
 - c. Need to start working on a Zoning Hearing Committee

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from March 11th, 2008 thru April 7th, 2008. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills, Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on May 5th, 2008 at 6:00P.M.

Lee Sullivan made a motion to adjourn, Charlotte Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:15 PM

Lori Kepner, Secretary

May 5th, 2008

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of May 5th, 2008. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting and also the minutes from our special meeting, seconded by C. Sullivan, all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

Scott Middendorf and Chris Roof were present. They discussed the new development and how they are progressing. They are still waiting on a response back from the FAA on the Airport Zoning. We explained we would move forward with the Zoning hearing board and the variance form.

NEW BUSINESS:

1. TMA/CHARLOTTE: The water authority discussed the issue of Fire Protection in the Hemlock Hill Subdivision. We explained to Middendorf that they should contact the Fire Department to see what they would like. Also Lee Sullivan would bring it up at the next Fire Board Meeting. Charlotte turned in reports.
2. CBPA/CHARLOTTE: They held their annual meeting. Charlotte and Lee attended.
3. EMERGENCY MANAGEMENT/LEE: Lee discussed the new guideline for the new address street signs.
4. ROADS/FRANK: Franks commented they replaced several pipes, mowed the cemetery, mowed along roadways in township, cleaned ditches along roads, trimmed branches, he needs to check pipe on tip top rd. It was discussed about filling in the dip on Patton hill road by the mail boxes. Franks was going to start checking on cinder prices, tar and chip prices, and start street sweeping the sidewalks. The township will put the flags on the graves for the veterans; we should also buy markers for the flags. We need to check and see if we can get quotes on heating oil prices.
5. Ordinance 2008-01 still being tabled. Supervisors pay increase.
6. Miscellaneous:
 - a. Lori to send out an appreciation letter to Mike Welliver and Floyd Vandeweert, for volunteering their time on the comprehensive plan.

- b. Junk Ordinance: checked on property which was being complained about, so fair not in violation, but will keep an eye on. Explained to landowner that the vehicles not in his name need to be removed.
 - c. Lee Sullivan made a motion for Frank to get phone quotes on a new riding lawnmower for the township, and purchase the most reasonable one. Charlotte Sullivan seconded the motion and they all agreed.
 - d. Lee Sullivan made a motion to check on prices for a dumpster for the township and Charlotte Sullivan seconded the motion and all agreed.
 - e. EXECUTIVE SESSION HELD TO DISCUSS PERSONNEL ISSUES.
 - f. This is the result of the executive session held. Frank had suggested that we have Lee as acting Road Master while Frank was off for surgery. Lee suggested Jeff Chilson since Jeff knows more about the operations in the garage. Lee made a motion to appoint Jeff Chilson as temporary Road master while Frank was off for surgery with the pay rate as Road master of \$18.00 per hour. Charlotte Sullivan seconded the motion and all agreed. Frank also made a motion to give Jeff the position of Crew Chief, with it's rate of pay, when not acting as Road master, Lee Sullivan seconded the motion and all agreed.
 - g. Hemlock Hill Subdivision- Jeff still working on maintenance agreement.
 - h. June meeting has been changed from June 3rd, 2008 at 6:00pm to June 13, 2008 at 2:00PM due to conflict of interest. It will be advertised.
7. We need to establish a zoning hearing board with five members and write up a variance form, and update our fee schedule. The supervisors gave some names and will be checking with the individuals to see if they are interested. Also need to check and see if we need to pass a resolution or an ordinance when established a Zoning hearing board.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from April 7th, 2008 thru May 5th, 2008. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills, with the addition of Wysox Sand and Gravel bill and Lee Sullivan's contracted mowing rates, Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on June 13th, 2008 at 2:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:15 PM

Lori Kepner, Secretary

June 13th, 2008

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of June 13th, 2008. The meeting was called to order by Chairman Francis Lindsey at 2:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. L. Sullivan made a motion to accept the minutes of the previous meeting and also the minutes from our special meeting, seconded by C. Sullivan, all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

NO VISITORS PRESENT

NEW BUSINESS:

1. TMA/CHARLOTTE: Nothing new turned in minutes and agenda.
2. CBPA/CHARLOTTE: No meeting yet. Meeting will be next Monday. Turned in minutes.
3. EMERGENCY MANAGEMENT/LEE: Lee talked to Scott and he is still waiting on a response from Burlington Township. Lori spoke with Ernie at Burlington and he thought they wanted to change the name from Suicide Hill Rd to Sheppard Road, but he would check for us.
4. ROADS/FRANK: They've been working on mowing, weed eater, cutting brush and branches from fallen trees after storms. They have also been working on quotes for Green and Lynch roads for tar and chip. Lee Sullivan made a motion to advertise for bids for tar and chip on Green and Lynch road, Charlotte Sullivan seconded the motion and all agreed. Also Frank will get information to bid out cinders for the year we'll need about 250 ton. Lee Sullivan made a motion to advertise when ready for bids for cinders for 2008-2009 year. Charlotte Sullivan seconded the motion and all agreed. They patched the roads and changed the locks at the garage and office. Lee suggested we put in the budget for 2009 a new tractor for the township. We are still waiting on the borough to do the test on the dry hydrant so we can fix the problem. Jeff Chilson did a great job while Frank was off. We will start the quoting process for salt around July and August. Frank will be getting insurance coverage starting July 2008 with the Towanda School District, we will pay only \$750.00 of the insurance and Frank is responsible for the difference. Then in November 2008 he will have insurance through P&C and it will be cheaper. Lee Sullivan made a motion to continue to pay for Franks insurance, Charlotte Sullivan seconded the motion and all agreed.

5. Ordinance 2008-01 still being tabled. Supervisors pay increase.
6. Miscellaneous:
 - a. Hemlock Hill Subdivision will have two fire hydrants in the first phase. Still working on maintenance agreement, Jeff has it and hopefully will be done soon. They're not pushing too hard on the Subdivision right now they are really busy with work.
 - b. Airport Zoning – Jeff has received letter for updates and is still working on it.
 - c. Zoning Hearing Board- we need at least three members on the board. Jeff still working on information for me. I have a variance form ready but can't proceed forward without Zoning Hearing Board.
 - d. Employee manual- Jeff still working on.
 - e. Chestnut Hill Apartments- Code enforcement to be checking on some issues of safety hazards at the apartments.
 - f. Garbage pickup- Charlotte suggested Northern Tier , so Lori will look into and established a company to pickup our trash.
 - g. Cable Franchise renewal- Never signed one before, don't need to sign one, but will have Jeff look into for sure.
 - h. Lee Sullivan made a motion to change the meeting date from July 8th, 2008 to July 1st, due to a conflict with Lori's vacation. Charlotte Sullivan seconded the motion and all agreed.
7. Lee Sullivan made a motion to adopt Resolution 2008-03 Fee Schedule, Charlotte Sullivan seconded the motion and the vote was unanimous.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from May 5th, 2008 Thru June 13th, 2008. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills, with the addition of Lee Sullivan's contracted mowing rates and mileage, Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on July 1st, 2008 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 3:20 PM

Lori Kepner, Secretary

July 1st, 2008

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of July 1st, 2008. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. Lee Sullivan made a motion to accept the minutes of the previous meeting, Charlotte Sullivan seconded the motion and all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

Dee Reeves was present

NEW BUSINESS:

1. TMA/CHARLOTTE: Charlotte turned in the agenda and minutes from the TMA meetings. Northern tier will be conducting a wage survey to be used for funding/grants available for the Woodside Sewer Extension. Lee explained that the driveway for the rental sheds located on Church St, maybe on it's way soon. The old water pipe needs to be removed by the borough first. The new line is deep enough, that they shouldn't have to touch it. Frank suggested the pipe to go under the road for the driveway to be between 40ft and 60ft.
2. CBPA/CHARLOTTE: Charlotte turned in the agenda and minutes from the CBPA meeting.
3. EMERGENCY MANAGEMENT/LEE: We received the Fire Board Meeting minutes from June 10th and we received the COG minutes from May 08 and the agenda for June 08. Still waiting on Burlington Township.
4. ROADS/FRANK: Lori is to get with American Rock Salt to see about pricing for the winter. Frank will check on pricing cinders and getting them in now so they have time to dry. Frank explained it was going to probably be way to expensive to bid out tar and chip of Lunch and Green. He will check will Calvin Cole on a COSTAR price to maybe pave it. They road crew has been busy mowing, cutting brush, sealing cracks in the roads. They cleaned the equipment, got the trucks inspected, and are getting ready for the winter.
5. Ordinance 2008-01 still being tabled. Supervisors pay increase.
6. Miscellaneous:

- a. Jeff Osmond is still working on the maintenance agreement between the Township and Hemlock Hill Subdivision; he is still working on the Airport Zoning revisions for the updated ordinance. Jeff is also still working on the employee manual.
- b. We have two people who have volunteered for the position on the board. We still need one more person. The supervisors will contact some more people and see how they make out. Lee Sullivan made a motion to pass Resolution 2008-04 establishing a Zoning Hearing Board. Charlotte Sullivan seconded the motion and the vote was unanimous.
- c. Charlotte Sullivan suggested we try Northern Tier for garbage pick up at \$2.00 a bag. Lori checked with Northern Tier and they can pick up on Tuesday at the Garage. Charlotte made a motion to have our garbage picked up, Lee Sullivan seconded the motion and the vote was unanimous.
- d. COG is still working on getting insurance quotes back from Blue Cross should be no more than three weeks for a response.
- e. Frank Lindsey made a motion to have Lori Kepner look into getting Insurance coverage for her with the maximum paid at \$750.00 per month including all coverage's. If the premium is less than \$750.00 per month then the Township will only pay that premium. Charlotte Sullivan seconded the motion and all agreed.
- f. Lee Sullivan made a motion to increase the mileage rate to .58 ½ cents a mile, which the Federal govt has indicated that they have increased it to only until Dec 31, 2008. The rate will become effective July 1st, 2008. Charlotte Sullivan seconded the motion and all agreed.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from June 13th, 2008 thru July 1, 2008. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills, with the addition of Lee Sullivan's contracted mowing rates. Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on August 5th, 2008 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:20 PM

Lori Kepner, Secretary

August 5th, 2008

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of August 5th, 2008. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. Lee Sullivan made a motion to accept the minutes of the previous meeting, Charlotte Sullivan seconded the motion and all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

David Chilson was present to receive the letter of appreciation from the township for the volunteer work he performed during the summer. This volunteer work will be directed to his school project for graduation credits. Lee Sullivan read the letter to David and then presented the letter to him. The township will make a copy to send to the Towanda High School office, so they have it on file.

NEW BUSINESS:

1. Lee Sullivan made a motion to adopt Resolution 2008-05: Safe Routes to School application provided by Towanda Area School District. Charlotte Sullivan seconded the motion and all agreed.
2. Lee Sullivan made a motion to adopt Resolution 2008-06 Plan revision for new land development. Charlotte Sullivan seconded the motion and all agreed.
3. TMA/CHARLOTTE: Township to approach other land owners for sewer extension to help cost of VFW.
4. CBPA/CHARLOTTE: Dupont should have around 80-90 new jobs. Metadyne is applying for a low interest rate for development.
5. EMERGENCY MANAGEMENT/LEE: Dry hydrant hasn't been checked yet. We will contact Bill Sheets again. Borough still working on new pipe in front of Township office, so the new driveway to the storage sheds can be installed.
6. ROADS/FRANK: Land across from animal hospital is owned by David Kalaman, he wants to put in a radiator shop. Frank to contact Steve Webster or Charlie Strickland for Zoning Hearing Board. Frank has been working on equipment, mowing, patching holes, cutting brush, and fixing pipes.
7. Ordinance 2008-01 still being tabled. Supervisors pay increase. Jeff reviewing.

8. Miscellaneous:
 - a. Hemlock Hill Subdivision- received maintenance agreement, Jeff will get with Tony Miller, it is just a rough draft right now.l
 - b. Airport zoning. Jeff is still working on updates.
 - c. Zoning Hearing Board- we still need one more board member before the variance can be applied for.
 - d. Jeff is still working on our employee manual.
 - e. We have been informed there will be work done on Plank Road by Penndot.

9. Lee Sullivan made a motion to sign the Article of Agreement with the Election Board, with an increase in rental fees collected by the township. Charlotte Sullivan seconded the motion and all agreed.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from July 1, 2008 thru August 5th, 2008. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills, with the addition of Lee Sullivan's contracted mowing rates. Charlotte Sullivan seconded the motion and the vote was unanimous.

Next meeting will be on September 8th, 2008 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:20 PM

Lori Kepner, Secretary

September 8th, 2008

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of September 8th, 2008. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. Lee Sullivan made a motion to accept the minutes of the previous meeting, Charlotte Sullivan seconded the motion and all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

No citizens present

NEW BUSINESS:

1. The township will start getting information around for the Budget. It will be presented at the November 3rd meeting for approval and advertised to be adopted at the December 8th, 2008 meeting.
2. There was no TMA meeting in July, The Jackson Trailer park water project should be started in 2010. The gas companies are using around 150,000 gallons of water a day out of the system. TMA stated it's not affecting the system at all.
3. CBPA/CHARLOTTE: There will be a meeting on September 11th, 2008. Nothing new. Received grant applications for 2009, will start working on Woodside Extension project.
4. EMA/LEE: Lee attended the quarterly training session. He found out that he will need to take more classes to keep certified. If he doesn't we maybe ineligible for grant money in the future.
5. ROADS/FRANK: We received information from Municipal Solutions on bonding roads and what it may cost the township, which would be around \$5100.00. Jerry Wilson asked about using the Garage area to do training for his CDL drivers, Lori Kepner spoke to our insurance company and they suggested we not get involved because it could be a huge liability and risk for the township. Frank will get with Scott Middendorf on the entrance to Hemlock Hills Subdivision, the supervisors would like it paved past the one bad corner.
6. Ordinance 2008-01: Jeff Osmond explained we should leave the language the same as he has drafted the ordinance, since there have been cases where the township has lost against not paying a supervisor even if they don't attend one meeting. This will be advertised to be passed at our November meeting. Lee Sullivan made a motion to advertise to pass, Charlotte Sullivan seconded the motion and all agreed.

7. Miscellaneous:
 - a. Hemlock Hill Subdivision- Jeff still working on draft.
 - b. Airport zoning. Jeff will have by Oct or Nov meeting.
 - c. Zoning Hearing Board- Lee Sullivan made a motion to appoint Ray Green, Charles Strickland, and Paul Kreischer as our Zoning Hearing Board Members, Charlotte Sullivan seconded the motion and all agreed.
 - d. Jeff finished the employee manual with changes.
 - e. We received the fee schedule changes from the Code Enforcement Dept, Lee Sullivan told everyone he did not agree with the changes and voted against the increases, but the COG approved it.

8. Charlotte Sullivan made a motion to advertise for quotes for a CPA firm to perform the 2008 audit, Lee Sullivan seconded the motion and all agreed. The supervisors will make their decision at the November meeting.

There was an executive meeting called to discuss a legal matter and personnel issues.

9. Lee Sullivan made a motion after coming out of the executive meeting to increase Lori Kepner's hours to 4 hours a day. Charlotte Sullivan seconded the motion and all agreed. Lee Sullivan made a motion to have the Attorney with the Insurance Company make a settlement with the Bump case, but wants it written that the Township feels that they are not at all responsible for the accident, and further more that they are not pleased with the Attorney and the outcome of the case. He states it would cost us more to fight it then settling the case, but the Township again does not accept any responsibility for the action on the claim against the township. Charlotte seconded the motion and all agreed.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from August 5th, 2008-September 8th, 2008. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills, with the addition of Lee Sullivan's contracted mowing rates. Charlotte Sullivan seconded the motion and the vote was unanimous.

Charlotte Sullivan made a motion to change the meeting date for Oct to the 7th from the 6th, because of another meeting that night. Lee Sullivan seconded the motion and all agreed.

The Next meeting will be on October 7, 2008 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:30 PM

Lori Kepner, Secretary

October 7th, 2008

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of October 7th, 2008. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. Lee Sullivan made a motion to accept the minutes of the previous meeting, Charlotte Sullivan seconded the motion and all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

No citizens present

NEW BUSINESS:

1. Charlotte will start working on the Woodside Sewer Project. She will get in touch with Tina Pickett, Roger Madigan's office, Chris Carney, and Tony Ventello. As she goes through the project, she will keep Lori involved.
2. CBPA/CHARLOTTE: Nothing new, quick meeting.
3. EMA/LEE: Nothing new
4. ROADS/FRANK: Worked on getting all equipment ready for winter months, trimmed trees, mowed roads again, cleaned and prepped tar buggy, will be working on Church Street pipe later on in the month. Cemetery is done for the year, put away equipment. They have been patching holes. Frank needs new windows for his office Lee Sullivan made a motion for Frank to get Rob Daum in to replace windows for approx \$150.00 each this will save on heating costs. We should try to get the windows in by the end of December. Charlotte Sullivan seconded the motion and all agreed. Frank explained that we shouldn't replace the power Venter in the furnace in the garage right now. It is working just fine now, and it will cost the township a little bit of money to fix it so we should wait till something goes wrong.
5. Ordinance 2008-01: Lee Sullivan made a motion to advertise to pass Ordinance 2008-01 the Supervisors Compensation increase for approval at the November meeting. Charlotte Sullivan seconded the motion and all agreed.
6. Miscellaneous:
 - a. Hemlock Hill Subdivision- Jeff still working on draft.
 - b. Airport zoning. Jeff will have by Oct or Nov meeting.
 - c. CD rates around 4.45% our savings acct's are only at around 2.36% Lee Sullivan made a motion for Lori to invest in as many CD's as we can with the required

- amount allowed in each at a higher interest rate. Charlotte Sullivan seconded the motion and all agreed.
- d. OUR 2007 Liquid Fuels audit was good. No findings.
 - e. Lee Sullivan made a motion to sign the easement agreement with Hemlock Hills Subdivision for the sewer line. Frank Lindsey seconded the motion and all agreed.
 - f. Lee Sullivan made a motion to sign the Connell Subdivision. Charlotte Sullivan seconded the motion and all agreed.
 - g. Our Zoning Hearing for Hemlock Hills Subdivision will be on October 27th, 2008 at 6PM.
7. Lee Sullivan made a motion to pass Resolution 2008-07 Employee Policy Manual, Charlotte Sullivan seconded the motion and all agreed.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from September 8th, 2008- October 7th, 2008. They also get a detailed list of all bills paid and deposits made between this time frame. Charlotte Sullivan made a motion to pay the bills, with the addition of Lee Sullivan's contracted mowing rates. Lee Sullivan seconded the motion and the vote was unanimous.

The Next meeting will be on November 3rd, 2008 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:00 PM

Lori Kepner, Secretary

November 3rd, 2008

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of November 3rd, 2008. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. Lee Sullivan made a motion to accept the minutes of the previous meeting, Charlotte Sullivan seconded the motion and all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

Middendorf Contracting/Mr. Dirt

NEW BUSINESS:

1. Hemlock Hill Maintenance Agreement and Bond: Jeff Osmond finalized the updates to the agreement and bond for the Hemlock Hill Subdivision. Lee Sullivan made a motion to accept the Agreement and Bond information provided by Jeff Osmond. Charlotte Sullivan seconded the motion and all agreed.
2. TMA/Charlotte: Nothing new, no minutes
3. CBPA/CHARLOTTE: Nothing new
4. EMA/LEE: Lee has been trying to get a hold of Scott Mulner on the street renaming issues so we can move forward.
5. ROADS/FRANK: Trimmed trees and brush, waxing equipment, cleaning up cinder spreader, will need new cinder spreader in 2009, put on budget. Sherry Vanderpool called about her new sign not being installed yet, explained to her that once the names were approved we would install hopefully this coming spring. She thought others had already been installed. We get some cold patch from Vestal Asphalt. Still working on getting windows for garage office. Will be cutting brush behind Metadyne this month.
6. Ordinance 2008-01: Charlotte Sullivan made a motion to pass Ordinance 2008-01 the Supervisors Compensation increase. Lee Sullivan seconded the motion and all agreed.
7. Lee Sullivan made a motion to pass Resolution 2008-08 to hire Frank Melly(CPA) to perform our 2008 audit along with the tax collectors, Charlotte Sullivan seconded and all agreed.
8. Miscellaneous:

- a. Airport zoning. Jeff will have by Nov meeting.
- b. Frank Lindsey made a motion to purchase a new printer for the Township office, Lees Sullivan seconded the motion and all agreed. 75% of the cost will be reimbursed to the township by NTRPC.
- c. We wrote a letter to Towanda Fire Police for their help during Trick or Treat night.
- d. Charlotte Sullivan made a motion to advertise the 2009 proposed budget to be passed at our December 8, 2008, Township Meeting. Lee Sullivan seconded the motion and all agreed.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from October 7th, 2008-November 3rd, 2008. They also get a detailed list of all bills paid and deposits made between this time frame. Charlotte Sullivan made a motion to pay the bills, Lee Sullivan seconded the motion and the vote was unanimous.

The Next meeting will be on December 8th, 2008 at 6:00P.M.

Frank Lindsey made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:00 PM

Lori Kepner, Secretary

December 8th, 2008

The Supervisors of Towanda Township met at the township building for the regular monthly meeting of December 8th, 2008. The meeting was called to order by Chairman Francis Lindsey at 6:00PM. The Pledge of Allegiance was recited. Lee Sullivan, Charlotte Sullivan and Lori Kepner were present. Lee Sullivan made a motion to accept the minutes of the previous meeting, Charlotte Sullivan seconded the motion and all agreed. The treasurer's report was given. Lee Sullivan made a motion to accept the treasurer's report as given. Charlotte Sullivan seconded the motion and all agreed.

CITIZENS TO BE HEARD

James Loewenstein was the only visitor. He was here to report on the Budget.

NEW BUSINESS:

1. TMA/Charlotte: Rec'd minutes from Sept and Oct 08
2. CBPA/CHARLOTTE: Rec'd minutes from Nov 08 meeting. Charlotte prepared the grant application package for Woodside to be turned in this week for a grant request to CDBG. Charlotte worked on the project as assistant secretary but refused pay for her time. We will need to reappoint Dr. Thomas Henson to CBPA at our Jan Reorganization Meeting.
3. EMA/LEE: Lee got a hold of Scott Mulner on the street renaming issues so we can move forward. Lori is to call and set up an appointment this month with Scott to finalize the forms and get numbers on posts and signs. We should be able to have everything done and ready to install the spring of 2009. Lee attended the Nov training courses for EMA and also explained that when turning in disaster reports it will require two supervisors signatures. He explained that on the EMA Plan that we need to mark the face page confidential. There is a lot of information on the Plan that cannot be given out due to the Open Records Law.
4. ROADS/FRANK: The guys have been busy keeping the roads cindered and plowed due to the snow storms. We may need more cinders already. Matthews explained to Frank that all he needed to do was call and he'd deliver the cinders right away. We received the agreement with prices from North Towanda Township on maintenance of Laurel Hill Road, Truck rental of \$40.00 per hour with cinders at \$14.84 per ton. One round trip should take about 15 minutes. Frank mentioned that we probably will not receive a bill since we exchange services to North Towanda Township during the spring and summer months helping them with our equipment and time. Lori will note in the agreement letter that we should get billed monthly if there is a bill, because of the fact of intergovernmental cooperation between the two townships. Lee Sullivan made a motion to accept the agreement for the 2008-2009 Laurel Hill Snow Removal, Frank Lindsey seconded the motion and all agreed. Frank will replace the old

windows in the garage office as soon as they come in. We rec'd a better price from C.C. Allis on the windows than from Rob Daum of \$300.00 installed for each window. The windows will cost around \$155.25 each we need three, and we will install them. The guys cleaned up the branches and trees down from the storms and have been busy keeping up the equipment. The supervisors discussed vacating Crandall Road. It is more or less a private drive since the new bridge has been put in.

5. Lee Sullivan made a motion to pass the 2008-09 Budget Resolution with no tax increases. Charlotte Sullivan seconded the motion and all agreed.
6. The supervisors agreed there was no adverse comment needed for the Kyle Cranmer subdivision.
7. Miscellaneous:
 - a. Airport zoning. Jeff still working on. Called and emailed him several times with no response back before the Dec 08 meeting.
 - b. Frank Lindsey made a motion to sign the 2009 Bradford County Humane Society Agreement with the population set at 1131 and a contribution of \$300.00. Lee Sullivan seconded the motion and all agreed.
 - c. Lee Sullivan made a motion to appoint Lori Kepner as the Open Records Officer, since Lori is in the office Monday thru Friday with access to the records and laws on the Open Records and has attended a class. Charlotte Sullivan seconded the motion and all agreed. The Township will check with Jeff Osmond to make sure the Open records policy adopted in 2008 is up to date.
 - d. We will be receiving grant money for QuickBooks software and a new printer for the Garage office.
 - e. Lee Sullivan made a motion to advertise for the Reorganization meeting to be held on January 5th, at 6:00pm and to send a certified letter to Loraine Cummings to request the time for the Auditors reorganization meeting to be held on Tuesday January 6th, as required by the Second Class Township Code, the Township will advertise for their meeting. Since we have hired again an outside CPA firm to do our Audit, the only responsibility of the elected Auditors are to set the working supervisors pay and benefits (overtime, holiday pay, and pension.). And also to set the treasurers bond. He also made a motion to accept the 2009 meeting dates and to advertise for them as well. Charlotte Sullivan seconded both motions and all agreed.
 - f. All receipts and payments due need to be turned into the township before 12/31/08 for the books to reflect payments and receipts for 2008. The last payroll for 2008 will be done on 12/31/08.
 - g. Lee Sullivan made a motion to install a dial-up internet service in the garage office at a reasonable cost. Charlotte Sullivan seconded the motion and all agreed.

BILLS TO BE PAID LIST: The supervisors received a detailed list of all bills to be paid from November 3rd, 2008- December 8th, 2008. They also get a detailed list of all bills paid and deposits made between this time frame. Lee Sullivan made a motion to pay the bills, Charlotte Sullivan seconded the motion and the vote was unanimous.

The Next meeting, which will be the reorganization meeting for 2009, which will be on January 5, 2009 at 6:00P.M. with the Regular Township meeting to follow immediately after the 2009 Reorganization meeting.

Charlotte Sullivan made a motion to adjourn, Lee Sullivan seconded the motion and the vote was unanimous. The meeting adjourned at 8:15 PM

Lori Kepner, Secretary